

BLABY PARISH COUNCIL MEETING
Held at Blaby Civic Centre, 22-24 Leicester Road at 7.30pm on
Tuesday, 13th May 2014

PRESENT: Mrs M Broomhead (Chairman),
Mrs J Blackwell, Mrs S Coe, Mr B Duggan, Mrs G Dunkley, Mr R Mackay, Mr G Harding,
Mr D Statham, Mrs E Statham, Mrs A Tailby-Bates, Mr R Toon, Mr G Willcox,
Mrs V Jepson (Manager), Mrs J Brooks (Admin Clerk) & 5 x Parishioners.

486 **1. Election of Chairman for the Coming Year.**

All members in advance of this meeting were asked if they would like to be considered for the role of chairman of the Parish Council.

The following members have been nominated and would like to be considered as chairman of the Parish Council for the coming year.

- Mr Brian Fear
- Mr David Statham
- Mrs Marian Broomhead

A paper ballot is taken by all members present to nominate their chosen chairman for the Parish Council from the list above.

RESOLVED: Mrs M Broomhead is elected Chairman for 2014/15.

The Chairman welcomed everyone to the meeting.

487 **2. Apologies for Absence.**

Apologies for absence received from:

Mr B Fear, Mrs S Fear, Mrs V Wilkinson, Mrs L Gutteridge & Mr G Gutteridge the reasons for which were approved.

488 **3. Election of Vice-Chairman for the Coming Year.**

All members in advance of this meeting were asked if they would like to be considered for the role of vice-chairman of the Parish Council.

The following members have put themselves forward and would like to be considered as vice-chairman for the coming year.

- Mr Brian Fear
- Mr David Statham
- Mrs Gina Dunkley
- Mrs Jill Blackwell

A paper ballot is taken by all members present to nominate their chosen vice-chairman of the Parish Council from the list above.

RESOLVED: Mr D Statham is elected Vice-Chairman for 2014/15.

489 **4. Signature by Chairman & Vice-Chairman of Declaration of Acceptance of Office.**

The elected Chairman and Vice-Chairman each signed the Declaration of Acceptance of Office, witnessed by the Manager.

490 **5. To Receive Members Disclosures of Interest & Requests for Dispensations in Accordance with the Code of Conduct.**

The following disclosures of interests were made:-

Mrs M Broomhead	Burial Rights & Allotments	Personal
Mrs E Statham	Allotments	Personal
Mr D Statham	Allotments	Personal
Mrs J Blackwell	Agenda Item 11	Prejudicial

491 **6. Police Matters Including Monthly Update.**

Reports of residents being terrorised in Charlotte Court, Auburn Road have been received. The police are monitoring the area.

492 **7. To Consider Committee Appointments.**

RESOLVED. Committee Appointments are approved as follows:-

Staff, Policy & Finance Committee

Chairman (Ex-Officio) Mrs M Broomhead

Vice Chairman (Ex-Officio) Mr D Statham

1. Mr B Fear
2. Mrs J Blackwell
3. Mrs S Coe
4. Mrs E Statham
5. Mr G Willcox
6. VACANCY

Estates & Community Committee

Chairman (Ex-Officio) Mrs M Broomhead

Vice Chairman (Ex-Officio) Mr D Statham

1. Mr B Fear
2. Mrs S Coe
3. Mrs S Fear
4. Mr R Mackay
5. Mrs E Statham
6. Mrs A Tailby-Bates
7. Mrs V Wilkinson
8. Mr R Toon

Planning Committee

Chairman (Ex-Officio) Mrs M Broomhead

Vice Chairman (Ex-Officio) Mr D Statham

1. Mr B Fear
2. Mr B Duggan
3. Mr R Mackay
4. Mrs E Statham
5. Mr R Toon
6. Mrs V Wilkinson

493 **8. To Consider Appointments to Other Bodies.**

Members are asked if they would like to sit on the following organisations:

Name of Organisation	P.C. Representative 2014/2015
Leics. Association of Parish Councils	VACANCY
Leics. Association of Parish Councils	Mrs M Broomhead
Blaby & District Social Centre Committee	Mrs M Broomhead
Turner Educational Foundation	Mr K. Dalton
Turner Educational Foundation	Mr D. Cook
Blaby & Glen Parva Community Service (Drop In Centre)	VACANCY
Countesthorpe College Comm. Assoc.	VACANCY
BDC Sports & Recreation Forum No longer running as per email 20.5.13	VACANCY
BDC Parkland / Open Spaces	VACANCY
Blaby Town Centre Partnership – Manager	Mrs V Jepson
Blaby Town Centre Partnership - Chairman	VACANCY

AGREED: This item is to be discussed further at the next full council meeting.

494 **9. FOR DISCUSSION**

a) To Receive, Approve & Sign Minutes of the Annual Village Meeting held 1st April 2014.

The minutes of the Annual Village meeting held on the 1st April 2014 were considered for accuracy and no amendments were necessary.

RESOLVED: The Chairman signed the minutes of the Annual Village meeting dated 1st April 2014, as approved, as a true and correct record.

b) To Receive, Approve & Sign the Minutes of the Meeting held on the 8th April 2014.

The minutes of the meeting held on the 8th April 2014 were considered for accuracy and no amendments were necessary.

RESOLVED: The Chairman signed the minutes of the 8th April 2014, as approved, as a true and correct record.

c) To Receive & Approve Committee Minutes with Questions & Answers Where Possible:-

All Members were issued with a copy of the following minutes:

Planning – 8th April 2014

Planning – 22nd April 2014

Estates & Community – 22nd April 2014

RESOLVED: The minutes of the meetings held during April 2014 were considered for accuracy and no amendments were necessary.

d) To Consider Code of Conduct.

This item has been added to the agenda by the request of Mrs Jill Blackwell & Mrs Marian Broomhead who queried whether new members have been issued with the code of conduct. It was commented that members should be aware of how everyone is treated and respect should be shown to all councillors.

The manager confirmed all new members are issued with a copy of the code of conduct.

495

10. FOR DECISION

a) To Consider Casual Vacancies

An application has been received from Mr Graham Harding. It is confirmed currently Blaby Parish Council has 16 members out of 18 vacancies but in May 2015 the seats will be reduced to 16 members on a permanent basis. Members considered Mr Harding's application.

AGREED: Mr Harding's application is approved and he is to be Co-opted to the North Ward of Blaby Parish Council.

Mr Harding is invited to join the meeting and requested to sign the Declaration of Acceptance of Office.

b) To Consider Committee Recommendations to Council: *Refer to Appendix A.*

EC.051 - TO REPORT UPDATE ON FUNDING PROJECTS.

Northfield Park - Changing Rooms

RECOMMENDATION RESOLVED: Discontinue with the Northfield Park project due to ongoing ASB, planning and funding issues.

Members voted in favour of cancelling this project and are disappointed that it could not go ahead.

c) To Consider Members Attendance to Meetings During 2013/14.

Members viewed a list of meetings attended and apologies given by members. It is suggested in future figures showing members who hadn't attended for more than 6 months be shown along with a total attendance against relevant meetings.

AGREED: This item is to be considered at the May 2015 council meeting.

d) To Consider Neighbourhood Plan Report.

All members have been issued with a neighbourhood plan introductory report which summarises the following information:

- Costs to pre-examination - £20,000
- Costs for delivery/implementation - £15,000 - £20,000
- Total of estimated costs - £40,000
- Planning Aid Locality Funding - £7,000
- **Shortfall - £33,000**

Mr Statham confirmed the consultation had been started, concentrating on areas which the plan should cover. He believed it would be unfortunate if it were to discontinue and is looking at other financial support such as government assistance, some money is available from Blaby District Council for doing this. Anyone interested in joining the working party are welcome and costs will be kept as low as possible.

RESOLVED: Continue with the Neighbourhood Plan and a date for the next meeting is to be confirmed.

e) To Consider Letter Received from The Commbus Project.

All members have been issued with a letter received from The Commbus Project in reply to the councils letter where it was clarified the reasons for not being able to grant any funding.

The Commbus Project have requested again that members reconsider their grant request bearing in mind the comments made in the letter dated 22nd April 2014.

Members discussed the reasons for and against the request and the opinion was divided.

AGREED: Write to The Commbus Project to say the decision will be reviewed again in July 2014.

AGREED: Add this item to the July Estates & Community Committee agenda.

f) To Report Update on S.106 Funding.

It is confirmed a meeting was held with the District Councils Planning Obligations Officer with regards to funds available from S.106.

11/0713/1/PX - Land between Cedar Road and Southway.

£57,527.83 capital available to Blaby Parish Council (the application form is currently being completed for Oakfield Park play equipment).

£20,309.22 will be retained by Blaby District Council for ongoing maintenance which Blaby Parish Council will be able to claim on an 'as and when necessary' basis.

11/081/1/OX- Land at Winchester Road, Blaby.

Blaby District Council need to confirm if and when the funds become available. If the builder decides on an onsite 106 option, the land may be offered up for 'adoption' with a maintenance provision only.

12/0962/1/PX - Land off Winchester Road (Scout HQ).

106 funds will be significantly reduced from the original estimate of £75,000 due to the reduction in market housing from the initial planning proposal. Blaby District Council are to keep the Parish Council updated.

S62A/2014/0001 - Gladman Development Ltd - Hospital Lane Development.

The developer has chosen to provide its open space allocation by leaving a 10 hectare field undeveloped. This land is adjacent to the long walk and as such designated a special area by Blaby District Council.

S.106 funds will be somewhere in the region of £600,000 and Blaby District Council wish to keep the funds for their ongoing future maintenance.

AGREED: S.106 funds are to be discussed on the next Planning Committee agenda.

496 **11. To Consider Planning Applications & Reports from Blaby District Council & Leicestershire County Council.**

REPORTS FROM BLABY DISTRICT COUNCIL

a) (14/0213/1/TY) Blaby & District Social Centre, Leicester Road, Blaby:
Works to various trees. **APPROVAL.**

b) (14/0220/1/HPX) Mr A Lynch, 47 Welford Road, Blaby, LE8 4FT:
Single storey rear extension. **APPROVAL.**

PLANS FROM BLABY DISTRICT COUNCIL

a) (14/0357/1/PY) Mr Brett Read, 17 Leicester Road, Blaby, LE8 4GR:
Change of use to dental repair business.

COMMENTS: - No objections.

b) Gladman Developments Ltd – Land to the North of Hospital Lane, to the South of Mill Lane and to the East of Bouskell Park, Blaby:

Up to 220 new dwellings (use Class C3) and school drop off/pick up zone, with access and associated infrastructure.

COMMENTS: Blaby Parish Council strongly objects to this application and will submit its comments direct to the Planning Inspectorate, along with a request to speak at any subsequent hearing.

CORRESPONDENCE RECEIVED FROM BLABY DISTRICT COUNCIL

a) Building Control – Confirmation of New Road Names

Scouting Way & Skipper Close, Site at Winchester Road, Blaby – **Noted.**

b) To receive meeting notes from the public meeting held 2nd May 2014 – Gladman Development Ltd.

AGREED: The notes from the public meeting held 2nd May 2014 were considered for accuracy and no amendments were necessary.

497

12. FOR INFORMATION

a) Parishioners Time: For Information Only – Matters will be forwarded to the relevant committee.

i) Barbed wire fencing – Blaby Cemetery

Concern was raised over the barbed wire fencing on the cemetery boundary after a dog was reported to have been injured trying to go through it. It was agreed at the last Estates & Community Committee meeting to retain the fencing due to the increasing number of complaints about dogs roaming freely around the cemetery despite signs saying they should be kept on leads.

Mrs Dunkley resigned from the council and left the meeting at 8.35pm.

ii) Allotment fencing – Pathway behind Stokes School.

The fencing is coming away on the allotments side of the pathway.

AGREED: Groundstaff are to attend to this.

b) Cheque Rota.

RESOLVED: Cheques are to be signed at the end of the Council session by Mrs E Statham & Mr R Toon.

c) Reports of Representatives - No reports were submitted.

d) DCLG – Borrowing Approval.

Members have been issued with correspondence received from the Department for Communities and Local Government regarding the borrowing approval requested for the renovation works to the first floor of the Civic Centre (to be known as Phase 2). The Secretary of State in pursuance of his powers under paragraph 2(2) of Schedule 1 to the Local Government Act 2003 approved the borrowing amount not exceeding £75,000.

A copy of this letter needs to be sent to the Public Works Loan Board along with the completed loan application form for £75,000 over a 10 year period.

RESOLVED: Apply to the Public Works Loan Board for a loan of £75,000, fixed rate loan for a period of 10 years.

AGREED: Add Phase 2 of the Civic Centre to the next council agenda.

498

13. Authorisation of the Council’s Accounts.

All members have been issued with a copy of the May accounts.

The accounts were proposed and seconded.

ACCOUNTS AUTHORISED AT PREVIOUS MEETINGS

Blaby District Council	£70.00	Annual Premises Licence Fee Northfield Park
Blaby Methodist Church	£30.00	Room Hire for Public Meeting 2 nd May 2014
National Festival Circus	£1,000.00	Circus Hire – Balance – Summer Funday.
Leicestershire County Council	£450.00	Website Support Service 2014-15
Leicestershire County Council	£400.00	Christmas Light Switch On Road Closure Application for 2014 & 2015.
D.H Goddard	£170.00	Turf for Northfield Park Bark Pit Area. Northfield Park, Oakfield Park & Cemetery
Mr Roger Garnett	£20.00	Punch & Judy Show x 2.
Street Entertainers	£292.50	Circus Skills Workshop - Balance
Sharnford Horticultural L	£575.75	Honda Izy Lawnmower & Assorted Materials.
Milners Bakery	£97.00	Breakfast Rolls – Blaby Town Centre Partnership. Buffet for room hire 11 th & 15 th April 2014.
LRALC	£636.08	LRALC & NALC 2014 Membership Fees.
LSPS	£195.00	Skip hire 1 for allotments.
One Stop Promotions	£105.00	Banner for Christmas Lights Switch on

ACCOUNTS PAID UNDER STANDING ORDER 13C

H M Revenue & Customs	£2,571.86	PAYE/NI Month 1 & 2 (April & May 2014).
Blaby District Council	£880.00	May 2014 Rates – Leicester Road.
Blaby District Council	£144.00	May 2014 Rates – Cemetery.
Blaby District Council	£18.00	May Rates – Oakfield Park.

ACCOUNTS RECOMMENDED FOR PAYMENT

Espo	£31.56	Stationery & Cleaning materials
The Fuelcard Company UK Ltd	£288.15	Petrol/Diesel.
CSL Business Machines	£171.86	Photocopying charges for 25.3.14 – 23.4.14
Dulux Decorator Centres	£154.78	Materials for fire damage repairs, Northfield Park.
Dulux Decorator Centres	£31.36	Paint for railings, Northfield Park
Grange Windows Ltd	£822.00	Replacement fire door – Northfield Park.
Came & Co	£25.41	Increased premium for additional play equipment.
Cromwell Safety Ltd	£65.98	New starter Groundstaff uniform.
B & M Garment TS Ltd	£111.60	Groundstaff Uniform.
Cooleraid	£14.22	Supply of water.
Pitney Bowes – Purchase Power	£121.04	Franking Machine Rental & Postage Top Up 2.5.14- 1.6.14.
Chapmans Garden Machinery	£9.28	Assorted Materials.
Southern Electric	£863.53	Blaby Civic Centre - Gas – 04.02.14 – 30.04.14
Initial Facilities – Fire	£106.82	BCC - Fire Extinguisher Inspections.

WAGES/EXPENSES MONTH 1 & 2

Salaries: Month 1 & 2 (April & May 2014)	£14,751.56
Expenses:	£0.00

DIRECT DEBITS/STANDING ORDER/BACS

LCC – Pensions (April)	£2,179.59
LCC – Pensions (May)	£2,164.39
Talk Talk, Broadband 13.04.14 – 12.05.14	£25.20
Southern Electric – Cemetery Electric - 31.01.14 – 30.04.14	£166.00
Southern Electric – Leicester Road, Electricity - 02.04.14 – 02.05.14	£101.52
Avensure (May)	£132.00
GPS Telecoms Ltd	£27.00

RESOLVED: Accounts are to be paid.

499 **14. Correspondence:**

All correspondence has been issued to Members.

- a) **Publications Received during April 2014** - Noted.
- b) **Village Areas Needing Attention Received During April 2014** - Noted.
- c) **LRALC**

- **Newsletter Issue 4** - Noted.
- **LRALC – Round Robins – 4th, 11th, 16th & 25th April.**

It is reported the Parish Council is in the process of completing an application for ‘The People’s Millions – BIG Lottery’ this is for inclusive play equipment on Oakfield Park. The deadline for applications is the 16th May 2014.

- **VCS Funding Consultation** - Noted.

d) Blaby & District Social Centre

- **Local Council Voice-** Noted.
- **Sign up to support Dementia Friends**

To mark Dementia Awareness Week BDC are running a Dementia Friends Information Session specifically for District and Parish Councillors and Clerks. The meeting is being held on Wednesday, 21st May 10.30am – 11.30am.

AGREED: Mrs Broomhead, Mrs Tailby-Bates and the manager are to attend this meeting on behalf of the council.

e) LCC

- **Libraries Consultation – 7th April to 7th July 2014.**

Members considered libraries to be a crucial facility as internet is used there all the time. Volunteers cannot be expected to do this as librarians need to be qualified. It is a lifeline for those who cannot travel far such as the elderly.

AGREED: Add these comments onto the libraries consultation website.

- **Community Partnership Library Workshops -** Noted.
- **Temporary Closure – Station Road, Narborough -** Noted.

f) Minutes of the Blaby Community Plan meeting – 15th April 2014.

AGREED: Mr Mackay is to attend the meeting on 20th May 2014 at Blaby Methodist Church on behalf of the Parish Council.

g) Rural Community Council – Seeks Your Support - Noted.

500 **15. Correspondence Received After Issue of Agenda: For Information Only.**

a) Blaby Big Top Fun Day – Poster

Members have been issued with a copy of the suggested Blaby Big Top Fun Day poster which was designed by Tamzin Bloxham, aged 9 years who attends Thistly Meadow Primary School.

AGREED: Members are happy with the event poster and agreed to the printing of it.

b) Land for Life – Crime & Safety Concerns, Hospital Lane Development

Members have been issued with a copy of Land for Life's' letter seeking the support of local police in their objections to the Hospital Lane development on crime and safety concerns - **Noted.**

c) Ken Dalton – Objections to Hospital Lane Development.

All members have been issued with a copy of Mr Dalton's letter to the planning inspectorate - **Noted.**

d) Martin Whittemore – Neighbourhood Plan Information - Noted.

501 **16. Chairman's Time.**

The Chairman thanked everyone for coming and said it was a pleasant surprise to be voted as Chairman as she was not expecting it and will try to serve the parish well.

MEETING CLOSED: 8.59 PM