

BLABY PARISH COUNCIL
MEETING OF THE PARISH COUNCIL
Held at Blaby Civic Centre, 22-24 Leicester Road at 7.30pm on
Tuesday, 10th September 2019

PRESENT: Mr G Harding (Chairman),
Mr P Akroyd, Ms J Bellm, Mrs M Broomhead, Mr M Sheikh, Mr Wareham, Miss M Small,
Miss L Withers (Assistant Manager) & Mrs V Jepson (Manager).

1155 **1. APOLOGIES FOR ABSENCE**

Apologies for absence are received from Cllr Mrs S Skeemer and Cllr Mr P Muton the reasons for which are approved.

1156 **2. TO RECEIVE MEMBERS DISCLOSURES OF INTEREST & REQUESTS FOR DISPENSATIONS IN ACCORDANCE WITH THE CODE OF CONDUCT**

The following disclosures of interests were made: -

Mrs M Broomhead	Burial Rights	Personal
Mr G Harding	Burial Rights	Personal

1157 **3. TO CONSIDER CASUAL VACANCIES**

We have received 1 councillor application from Miss Michelle Small (North Ward).

Currently we have 11 seats filled out of 16; there are 2 vacancies on the South ward and 3 on the North Ward. The Chairman read out Miss Small's application.

AGREED: Members considered and accepted Miss Small's councillor application for the North Ward of Blaby Parish Council.

Miss Small is welcomed to the meeting and signed the Declaration of Acceptance of Office.

We have received a letter of resignation from Cllr Mrs Stella McFadden.

AGREED: Write to Mrs McFadden to thank her for all of her hard work and support whilst being on the council.

1158 **4. MINUTES**

a) To Receive, Approve & Sign the Minutes of the Meeting held on the 13th August 2019.

The minutes of the meeting held on the 13th August 2019, were considered for accuracy and agreed to be a true record. Proposed by Cllr. Mrs M Broomhead seconded by Cllr. Ms J Bellm and passed unanimously.

RESOLVED: The Chairman signed the minute of the 13th August 2019, as approved, as a true and correct record.

b) To Receive & Adopt Committee Minutes held during August 2019: -

All Members were issued with a copy of the following minutes:

- **Planning – 13th August 2019**

The minutes of the Planning committee meeting held on 13th August 2019 were considered for accuracy and agreed to be a true record by members of the Planning committee. Proposed by Cllr. Ms J Bellm seconded by Cllr. Mrs M Broomhead and passed unanimously.

- **Estates & Community – 27th August 2019**

The minutes of the Estates & Community committee meeting held on 27th August 2019 were considered for accuracy and agreed to be a true record by members of the Estates & Community committee. Proposed by Cllr. Mr M Wareham seconded by Cllr. Mr P Akroyd and passed unanimously.

1159 **5. FOR DECISION**

a) To Consider Committee & Working Party Appointments.

Cllr Mr Wareham & Cllr Miss Small are asked to confirm which committees they wish to sit on.

AGREED: Cllr Mr M Wareham has chosen to sit on the Planning and Estates and Community committees. Cllr Miss M Small has chosen to sit on the Planning and Staff, Policy and Finance committees.

b) To Report Update of Bank Mandate.

All members have signed the bank mandate, but we have now been informed by HSBC that all members on the mandate need to go into the branch with identification.

Currently the only members who can sign the cheques are: -

- Mr Graham Harding
- Mrs Marian Broomhead
- Mr Mohammed Sheikh

AGREED: Members are to inform the manager once they have made themselves known to the bank.

c) To Receive and Consider the Council's Vehicles Insurance Quotation.

The council's vehicle insurance is was due for renewal as of the 1st September 2019 priced at £1,030.36.

RESOLVED: - Pay the Council's vehicle insurance priced at £1,030.36.

d) To Consider Contents of the Blaby Topic

Member wish to produce a Blaby Topic in time for this year's Christmas light switch on event.

AGREED: The contents of the Blaby Topic are as follows:-

- Christmas items
- Councillor profiles for Cllr Mr M Wareham and Cllr Miss M Small
- Chairman's Christmas word search
- Cllr Mrs M Broomhead to provide a report and pictures from the recent Normandy Landing lunch

e) To Receive & Approve Social Events Working Party Minutes

All members have been issued with a copy of the Social Events working party minutes from the meeting held on Tuesday, 3rd September 2019.

f) To Receive & Approve the Business Group Meeting Notes – 22nd August

All members have been issued with a copy of the Blaby Business Group meeting notes from the meeting held on the 22nd August 2019.

1160 **6. FOR INFORMATION**

a) Cheque Rota.

RESOLVED: Cheques are to be signed at the end of the Council session by Mr G Harding & Mrs M Broomhead.

b) Written Reports of Representatives/District Councillors & County Councillors.
None.

c) Parishioners Time - None.

1161 **7. AUTHORISATION OF THE COUNCIL'S ACCOUNT**

All members have been issued with a copy of the September accounts.

ACCOUNTS AUTHORISED AT PREVIOUS MEETINGS

Blaby District Council	£1458.84	Grass Cutting – April 2019 – June 2019
Blaby District Council	£21.00	Ten Licence for Christmas 2019 Event
The Community Heartbeat Trust	£282.00	Defibrillation – Replacement Battery
Blaby & District Allotment Society	£50.00	Donation – 100 Years of Blaby Allotments.
National Federation of Cemetery Friends	£7.00	Saving Cemeteries Book.
Stackhouse Poland Ltd	£1,030.36	Citroen Berlingo & Nissan Cabstar - Vehicle Insurance – 01.9.2019 – 31.08.2020
Came & Co	£6,332.36	Council Insurance – 01.09.19 - 31.08.20.
Phoenix Lifting Systems Ltd	£150.00	Annual Lift Service

ACCOUNTS PAID UNDER STANDING ORDER 13C

Blaby District Council	£528.00	September 2019 Rates – BCC – Ground Floor
Blaby District Council	£197.00	September 2019 Rates – Cemetery
Blaby District Council	£54.00	September 2019 Rates – Server Room
Blaby District Council	£250.00	September 2019 Rates – Acorn Room
Blaby District Council	£85.00	September 2019 Rates – Oakfield Park

ACCOUNTS RECOMMENDED FOR PAYMENT

CSL Business Machines Ltd	£36.83	Photocopier Charges 23.07.19 – 22.08.19
Cooleraid Ltd	£37.92	Water x8
Sharnford Horticultural Ltd	£21.66	Equipment Materials
DVLA	£260.00	Nissan Cabstar Road Tax – 12 Months
Water Plus	£161.79	Allotments – 13.06.2019 – 01.09.2019
Water Plus	£36.81	Cemetery – 29.05.2019 – 29.09.2019

Water Plus	£294.71	Leicester Road – 01.06.2019 – 01.09.2019
------------	---------	--

COMMERCIAL CARD

Tesco	£181.66	Diesel – Nissan Cabstar & Equipment
Amazon	£20.43	Light Bulbs
Arco Ltd	£123.03	Ground Staff Uniform
R&R MOT Centre Ltd	£216.00	MOT & work carried out on Citroen Berlingo
Post Office	£86.00	Postage stamps

WAGES/EXPENSES MONTH 5

Salaries: August 2019	£6,383.43
-----------------------	-----------

DIRECT DEBITS/STANDING ORDER/BACS

LCC – Pensions – August 2019	£1,900.86
H M Revenue & Customs - PAYE/NI – August 2019	£1,951.26
Erud IT Ltd – 1 st September 2019	£221.36
Support Fee, Cloud Email Safeguard & Office 365 Premium	
Talk Talk – Line Rental & Fibre Business Broadband & Telephone (13.05.2019 – 12.06.2019)	£59.42
Talk Talk – Line Rental & Fibre Business Broadband & Telephone (13.06.2019 – 12.07.2019)	£58.74
The Christmas Decorators - 50% Deposit – Christmas Lighting Scheme	£18,778.20
ELAS Business Support – Employment Law - 30.09.19	£146.40

RESOLVED: The September accounts were agreed to be a true record. Proposed by Cllr. Mr M Sheikh seconded by Cllr. Mrs M Broomhead and passed unanimously.

1162

8. CORRESPONDENCE:

All correspondence has been issued to Members.

a) Blaby District Council

- Annual Local Council Seminar

The Annual Local Council Seminar is taking place on Tuesday, 1st October 2019 at 5.30pm – 8.00pm at the District Council offices.

First Session – Planning or Leicestershire Police

Second Session – Leicestershire County Council Highways

AGREED: Cllr Mrs M Broomhead and Cllr Mr M Wareham wish to attend the seminar, they will both attend the Leicestershire Police Workshop and the Highways Workshop.

- Chairman’s at Home Event

The Parish Chairman is invited to attend the District Councils Chairman’s at Home Event, which is being held on Friday, 20th September at 6pm at the District Council offices.

AGREED: The Chairman is unable to attend so the Vice-Chairman, Cllr Mrs M Broomhead and a guest will attend on behalf of the Parish Council.

b) Blaby District Tourism Partnership

Blaby District Council have now finalised the draft Tourism Growth Plan following all the feedback.

This document reflects Tourism in the Blaby District and sets the scene for an exciting period of growing and developing the tourism sector together.

AGREED: Amend page 3 of the document to specify that the free parking is in 2 of the car parks in Blaby village.

c) Leicestershire Police Annual Intercultural Social Evening

Members have been issued with an invitation to Leicestershire Police Intercultural Evening scheduled for Thursday, 14th November 2019.

AGREED: The Chairman wishes to attend this event.

d) The Queens Award for Voluntary Service

Nominate a deserving voluntary group for The Queen's Award for Voluntary Service.

e) Blaby & District Social Centre – Minutes, 15th August & Agenda, 19th September & 2020 Committee Meeting Dates

1163 **9. Correspondence Received After Issue of Agenda: For Information Only**

a) Charity Barn Dance

Blaby District Council has invited the Parish Chairman and Guest to their Charity Barn Dance, which is being held on Saturday, 5th October at Enderby Leisure Centre.

COMMENTS: The Chairman is yet to confirm attendance.

b) National Highways & Transport Survey

Members are invited to complete the National Highways & Transport Public Satisfaction Survey.

Since 2008 Leicestershire County Council has participated in the annual National Highways and Transport (NHT) Public Satisfaction survey.

This survey is part of the Council's continuing effort to understand and respond to the needs of its customers. The analysis of the survey results and the ability to trend and benchmark highways and transport services has allowed the County Council to monitor its performance on a number of highways and transport issues at a national and a local level.

AGREED: Cllr Mrs M Broomhead has agreed to complete the survey on behalf of the Parish Council.

1164 **10. STAFFING MATTERS**

We are pleased to announce that our Assistant Manager, Miss Lauren Withers joined the Parish Council on Monday, 2nd September 2019 and our Grounds man, Mr Gavin Broadhurst will start on Tuesday, 1st October 2019.

1165 **11. CHAIRMAN'S TIME**

Thank you all for attending. Welcome to our new Councillors and member of staff.

MEETING CLOSED: 7:55PM