

BLABY PARISH COUNCIL
MEETING OF THE PARISH COUNCIL
Held at Blaby Civic Centre, 22-24 Leicester Road at 7.30pm on
Tuesday, 11th February 2020

PRESENT: Mr G Harding (Chairman),
Mr P Akroyd, Ms J Bellm, Mrs L Bolton, Mrs M Broomhead, Mr A Gullick, Mr M Harbot,
Mrs S McFadden, Mr P Muton, Mr M Page, Mrs S Skeemer, Miss M Small, Mr Wareham &
Mrs V Jepson (Manager).

1208 **1. APOLOGIES FOR ABSENCE**
No apologies received.

1209 **2. TO RECEIVE MEMBERS DISCLOSURES OF INTEREST & REQUESTS FOR DISPENSATIONS IN ACCORDANCE WITH THE CODE OF CONDUCT**
The following disclosures of interests were made:-

Mrs M Broomhead	Burial Rights	Personal
Mr G Harding	Burial Rights	Personal
Mrs S Skeemer	Burial Rights	Personal
Mr P Muton	Burial Rights	Personal
Ms M Small	Burial Rights	Personal

1210 **3. MINUTES**

a) To Receive, Approve & Sign the Minutes of the Meeting held on the 14th January 2020 & Precept, 21st January 2020.

The minutes of the meeting held on the 14th January 2020, was considered for accuracy and agreed to be a true record. Proposed by Cllr Mrs Broomhead seconded by Cllr Ms Small and passed unanimously.

RESOLVED: The Chairman signed the minutes of the 14th January 2020, as approved, as a true and correct record.

The minutes of the precept meeting held on the 21st January 2020, was considered for accuracy and agreed to be a true record. Proposed by Cllr Mr Wareham seconded by Cllr Mrs McFadden and passed unanimously.

RESOLVED: The Chairman signed the precept minutes of the 21st January 2020, as approved, as a true and correct record

b) To Receive & Adopt Committee Minutes held during January 2020:-

• **Planning – 14th January 2020**

The minutes of the Planning committee meeting held on 14th January 2020 were considered for accuracy and agreed to be a true record by members of the Planning committee. Proposed by Cllr Mr Muton seconded by Cllr Ms Bellm and passed unanimously.

- **Estates & Community – 28th January 2020**

The minutes of the Estates & Community committee meeting held on the 28th January 2020 were considered for accuracy and agreed to be a true record by members of the Estates & Community committee. Proposed by Cllr Mr Wareham seconded by Cllr Mr Muton and passed unanimously.

1211 **4. FOR DECISION**

a) To Receive & Approve the March 2020 Edition of the Blaby Topic

Members considered the proposed March 2020 edition of the Blaby Topic.

AGREED: Add a small article about the Grove Road Christmas Lights and their contribution of £1,550.00 to the Leicester Children’s Holidays, where the cheque was presented to the Mayor of Oadby and Wigston.

RESOLVED: With the agreed amendments and additions members are happy for the Topic to be printed and delivered during March 2020.

b) To Receive & Consider Blaby Town Centre Partnership Meeting Notes – 16th January 2020

Members considered and approved the Blaby Town Centre Partnership meeting notes dated 16th January 2020.

c) To Consider Wall Bracket Correspondence and Quotations

All members have been issued with correspondence and quotations with regards to the wall brackets situated on the local business premises around the centre of Blaby.

if possible, members would prefer the brackets to be galvanised rather than just powder coated.

AGREED: Seek quotations to purchase galvanised wall brackets.

Members considered the following quotations:-

**Quotations for Replacement of Fixings
on Heavy Duty, Tree Brackets Identical to Current Wall Brackets**

Quotation 1	Quotation 2	Quotation 3	Quotation 4
Breakdown of options available and costs A) For Reinstall using existing brackets and new bolts TOTAL £4,464 B) Reinstall and repair of existing brackets as repair may be necessary £4, 464 (price A) +£300 TOTAL £4,764 C) For reinstall, new bolts and test/certificate £4,464 (price A) + £488 Total £4,887 D) A, b, and c, could incur additional costs of replacement bracket at £32,50 per unit. Total a, b, or c costs plus X amounts of £32.50 E) For all new brackets and new bolts TOTAL £6,066	Estimate New bracket total based on £27 per bracket (bulk price). Parish Council would need to purchase these - 62 units £1,674 + Delivery = £45 per bracket, includes new bolts, install and filling of holes - £2,790 TOTAL £4,646 + delivery Contractor does not wish to reuse the original brackets as he cannot vouch for the safety of them. With new brackets he will provide a report for insurance purposes rather than a test/certificate.	Estimate New bracket total based on £27 per bracket (bulk price) which parish would purchase. 62 units £1,674 + Delivery? Reinstall with new bolts £3,410 TOTAL £5,084 Will provide a letter for insurance purposes	Reinstall: Replacement brackets for any not fit for purpose to be replaced at <u>£32.50 per unit</u> Test/certificate cost: Extra costs:

F) For all new brackets, new bolts and test/certificate TOTAL £6,554			
See Above	New installation Total £4,464	Total £5,084	

As Blaby District Council would like to install flags and bunting for the VE Day Celebrations (9th May 2020) the works would need to take place during April 2020 at the latest.

Test and Certificate of Wall Mounted Brackets

Test and certificate are not essential, but it is recommended a test is carried out at installation and again every 3 years. A regular test would be an efficient way to check the fixings every 3 years to consider damage that weather/ building movement etc can cause.

RESOLVED: The manager is given delegated powers to accept the quotation she feels is most cost effective after further information has been received.

RESOLVED: Replace all existing wall brackets with new expanding bolts and replace any wall brackets which fail the test. A test certificate is required along with a guarantee if possible.

1212 **5. FOR INFORMATION**

a) Cheque Rota.

RESOLVED: Cheques are to be signed at the end of the Council session by Miss M Small & Mr P Akroyd.

b) Written Reports of Representatives/District Councillors & County Councillors – No Reports Received.

c) Parishioners Time.

Resident of Sycamore Street

Members have been issued with correspondence from a resident of Sycamore Street who is asking for the Parish Council’s help with regards to the amount of speeding, loud & backfiring cars along Sycamore Street. This is an ongoing issue that has increased dramatically over the past 12 months.

AGREED: Report this matter to the Police and Leicestershire County Council.

1213 **6. AUTHORISATION OF THE COUNCIL’S ACCOUNT**

All members have been issued with a copy of the February accounts.

ACCOUNTS AUTHORISED AT PREVIOUS MEETINGS

Blaby District Council	£1,750.61	Grass Cutting – October 2019 – December 2019
National Allotment Society	£67.00	Annual Membership
Southern Electric - Electricity	£74.01	Cemetery – 06.11.2019 – 30.01.2020
National Federation of Cemetery Friends	£10.00	Annual Subscription.
Enderby Youth Band	£70.00	Carol Singing Event.

ACCOUNTS RECOMMENDED FOR PAYMENT

Coltman Bros	£527.87	Fence Materials for Cemetery & Oakfield Park
British Heart Foundation	£800.00	Fundraising Event
KC Automation	£159.46	Repair to Electric Gates
Mr Brian Vincent Hall	£50.00	Refund for Transfer of Deed
Corden Manufacturing Ltd	£3,180.00	Installation of Grid Roadway – Oakfield Park
Falon Nameplates	£1,533.42	111 x Allotment Plot Markers
CSL Business Machines	£48.50	Photocopier Charges 13.12.2019 – 24.01.2020
Cooleraid Ltd	£9.48	Water x 2

COMMERCIAL CARD

SSP Direct	£61.98	Barrier Height Sign – Oakfield Park
Tool Britannia	£247.99	Strimmer
Tesco	£164.21	Petrol for Cabstar & Belingo
Asda	£23.13	Catering & Cleaning Materials
ScrewFix	£19.99	Replacement Wheelbarrow Wheel
Amazon	£79.18	Security Bollards – Oakfield Park
Amazon	£22.48	Key Safe
Radmore & Tucker	£419.00	Lawn Mower for Groundstaff

WAGES/EXPENSES MONTH 10

Salaries: January 2020	£8,747.10
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DIRECT DEBITS/STANDING ORDER/BACS

LCC – Pensions – January 2020	£1,758.06
H M Revenue & Customs - PAYE/NI – January 2020	£2,288.53
Erud IT Ltd – 1 st February 2020	£221.36
Support Fee, Cloud Email Safeguard & Office 365 Premium	
WaterPlus – Northfield Park – 10.07.19 – 22.01.20	£1.96
Costco Wholesale – Catering & Cleaning Materials	£66.02

RESOLVED: The February accounts were agreed to be a true record. Proposed by Cllr Mrs Broomhead, seconded by Cllr Mr Akroyd, and passed unanimously.

1214

7. CORRESPONDENCE:

All correspondence has been issued to Members.

a) Leicestershire & Rutland Association of Local Councils

- Personal Safety Awareness Training

LRALC is looking to commission a course for councillors and clerks that deals with the issue of personal safety when on council business. Many councils deal with contentious issues and with the febrile political environment at the moment there is anecdotal evidence that even those at parish level are seeing an increase in abuse and aggressive behaviour from the public. In addition, the nature of the respective roles of councillors and clerks means that both groups often find themselves working alone out of normal working hours, frequently in isolated locations. We'd be grateful for expressions of interest in a course designed to assist councillors, clerks, and councils in being aware of and increasing the personal safety of those on council business.

AGREED: Councillors and members of staff would be interested in attending a Personal Safety Awareness Training course.

b) Blaby District Council

- Letter to the Secretary of State

Members have been issued with a letter from Blaby District Council's Chief Executive which has been sent to the Secretary of State, Mr Robert Jenrick, by the seven District and Borough Council Leaders, setting out an early position on any future plans for devolution in the region.

Districts and Boroughs are very keen to ensure that all tiers of local government are involved in meaningful discussions about the future of public services.

- An Evening of Music

Blaby District Council's Chairman is holding a charity event – 'An Evening of Music' on Thursday, 27th February at the District Council offices.

AGREED: Cllr Mrs Broomhead wishes to attend 'An Evening of Music' event.

c) Leicestershire Police

- February 2020 Newsletter

d) Blaby & District Social Centre – Minutes, 16th January 2020 & Agenda, 20th February 2020.

e) Update from Lloyds Bank.

All members have been issued with correspondence from Lloyds bank with regards to the closure of the Blaby branch which will take place during May 2020.

1215

8. CORRESPONDENCE RECEIVED AFTER ISSUED OF AGENDA: FOR INFORMATION ONLY

a) Councillor Training

Members are reminded of the councillor training session which is being held at the Civic Centre on Tuesday, 3rd March, 6pm – 9pm.

AGREED: All members are able to attend apart from Cllr Mrs Bolton.

RESOLVED: A buffet is to be provided for all members in attendance.

b) Tequila Circus

We have been approached by the director of a new and exciting touring circus "Tequila Circus. This year 2020, will be their first ever tour of the UK. Direct from the Country of "Mexico" they are bringing a brand-new Latin American style circus to the UK which offers brilliant circus acts from around the 4 corners of the Globe at affordable prices to the public. Their circus provides the very best in live entertainment and keeps the entry price down so its affordable to the public. This is a non-animal circus.

As circus performers they have entertained the public for over 20 years with various circuses performing acts such as High Wire, Wheel of Death, Ariel Hoop and Silks, Clown etc.

They would like to request to visit Northfield Park, Blaby to stage the circus for one week in March/April of this year subject to our availability.

AGREED: In principle members are happy for the Tequila Circus to hire Northfield Park.

AGREED: Request further information from them as to any previous locations they have held their circus.

AGREED: Add this item to the next Estates & Community committee agenda for further consideration on site fees, a bond fee, parking issues & Health & Safety.

c) Blaby District Parish Councils Group

All members have been issued with an agenda and meeting notes for the next meeting due to be held on Wednesday, 4th March.

AGREED: Cllr Mr Harding & Cllr Mrs Broomhead will attend this meeting.

d) To Consider S.106 Report

Members have been issued with a report about the Parishes S.106 money.

During the last few months it was reported to members that Blaby District Councils Planning Obligation Monitoring group approved, in principle, our grant application of £17,733.00 (excl VAT) from the S.106 budget available of £21,789.53, this is for the replacement of a new Multi Play Unit situated on Oakfield Park.

On the 7th February a S.106 contribution report was received from the planning monitoring Officer stating:-

Blaby District Council had received £62,849.04 Off Site Open Space Contribution relating to Land at Keepers Farm, Off Saville Road, Blaby on the 21st January 2020. The above contribution has a clawback of 5 years as set out in the legal agreement and therefore must be spent before 21st January 2025. The contribution must also be spent 'solely towards the costs of providing, improving and renewing play equipment and facilities on open spaces within the Parish of Blaby and for no other purpose whatsoever'

Please note the approved Parish Councils S106 funding application of £17,733.00 excl vat for Replacement Upgrade of the Multi Play Equipment at Oakfield Park has been allocated from this funding. Therefore, the remaining available balance for this application is £45,116.04.'

The manager has queried why the funds for the New Multi Play unit are being taken from the Land at Keepers Farm budget rather than the original planning application numbers below:-

- 13/0268/1/PX - £6,189.16
- 13/0739/1/PX - £9,200.68
- 13/0563/1/OX – £6,399.69

AGREED: Arrange a meeting with the manager, the Parish Council's Chairman, Blaby District Council's Group Manager – Planning & Economic Development and the Strategic Director to discuss the way S.106 money is being used.

e) Staffing Matters

RESOLVED: Standing Order No.24 is to be invoked. That under Section 100a (4) and Sch.12A of the Local Government Act, 1972, the public be excluded from the meeting for the following items on the grounds that the items involve the likely disclosure of exempt or confidential information. (Confidential Report BPC54).

Full Time Groundsman

Members considered the report submitted with regards to the full-time groundsman role.

AGREED: The report regarding the full-time groundsman is noted.

RESOLVED: Standing Order No.24 is to be revoked.

1216 **9. CHAIRMAN'S TIME**

The Chairman thanked everybody for attending and reported he had attended the Iceland and the Blaby Antique Centre opening days with the Chair of Blaby District Council.

MEETING CLOSED: 8.50PM