

**BLABY PARISH COUNCIL
MEETING OF THE PARISH COUNCIL
Held at Blaby Civic Centre, 22-24 Leicester Road at 7.30pm on
Tuesday, 9th July 2019**

PRESENT: Mr G Harding (Chairman),
Ms J Bellm, Mrs L Bolton, Mrs M Broomhead, Mr M Harbot, Mrs S McFadden, Mr P Muton,
Mr M Sheikh, Mrs V Jepson (Manager) & 1 x Parishioner.

1135 **1. APOLOGIES FOR ABSENCE**

Apologies for absence are received from Mrs Skeemer and Mr Akroyd the reasons for which are approved.

1136 **2. TO RECEIVE MEMBERS DISCLOSURES OF INTEREST & REQUESTS FOR DISPENSATIONS IN ACCORDANCE WITH THE CODE OF CONDUCT**

The following disclosures of interests were made:-

Mrs M Broomhead	Burial Rights	Personal
Mr G Harding	Burial Rights	Personal
Mr P Muton	Burial Rights	Personal

1137 **3. MINUTES**

a) To Receive, Approve & Sign the Minutes of the Meeting held on the 11th June 2019.

The minutes of the meeting held on the 11th June 2019, were considered for accuracy and agreed to be a true record. Proposed by Cllr Ms Bellm seconded by Cllr Mrs Broomhead and passed unanimously.

RESOLVED: The Chairman signed the minutes of the 11th June 2019, as approved, as a true and correct record.

b) To Receive & Adopt Committee Minutes held during June 2019:-

All Members were issued with a copy of the following minutes:

• **Planning – 11th June 2019**

The minutes of the Planning committee meeting held on 11th June 2019 were considered for accuracy and agreed to be a true record by members of the Planning committee. Proposed by Cllr Ms Bellm seconded by Cllr Mr Muton and passed unanimously.

• **Staff, Policy & Finance – 18th June 2019**

The minutes of the Staff, Policy & Finance committee meeting held on 18th June 2019 were considered for accuracy and agreed to be a true record by members of the Staff, Policy & Finance committee. Proposed by Cllr Mrs Broomhead seconded by Cllr Mr Harbot and passed unanimously.

1138 **4. FOR DECISION**

a) To Consider Councillor Training Dates

All members have been issued with a list of Councillor and chairman training dates.

AGREED: Any member wishing to attend a training course is to let the manager know.

b) To Consider Land off Winchester Road - North of Blaby Golf Course

On the 20th June 2019 a site visit was held at the land off Winchester Road with regards to the proposed transfer of land from Jelson to Blaby Parish Council.

The following points are reported:-

- Much of the site still has a sparse sward and a high stone content.
- Raised ironwork (manholes) need lowering or the surrounding ground made up
- Ground around edging stones needs making up (soil/seed) to eliminate trip hazards.
- All failed tree, shrub planting needs to be removed and replaced during the planting season (winter) alternately a sum of money is required to compensate.
- Most of the surviving newly planted trees have strimmer damage that has penetrated the bark thus effecting the trees health. Many of the trees are inappropriately planted and supported.
- Areas of uneven ground across the entire site need to be filled, levelled and seeded
- Ragwort is present on parts of the site and will require the appropriate treatment.
- Areas of grass land where the sward is sparse are being taken over by broad leaf weeds and require the appropriate treatment
- The walkway to the rear of one of the balancing lagoons is uneven and unsuitable for use
- One of the major concerns is the absence of boundary maintenance. The extent of boundary ownership is not clear from the redlined drawing and needs to be established.
- There are no signs that the developer has been maintaining the boundaries i.e. grass, hedges, trees etc.
- In the event that the perimeter hedges/trees form part of the transfer then we would expect to have them maintained and to receive an up to date survey with all defects rectified prior to transfer.
- We would also request a ROSPA (or equivalent) report on the equipped play area and trim trail equipment.

Jelson have requested to meet with members of the Parish Council to discuss these issues.

AGREED: After a lengthy discussion members agreed they do not wish to continue with the transfer of land or play area at this moment in time as all areas are not fit for purpose.

AGREED: Write to Jelson confirming the council's decision not to continue with the transfer of land.

c) To Report Update on the 2019 Summer Funday

All members have been issued with a de-brief report of the 2019 Summer fun day event.

AGREED: Add this item to the next Social Events Working Party agenda for further discussion.

d) To Consider the BB19 Summer Campaign

Members have been issued with correspondence received from Blaby District Council's Community Safety & Prevention Team Leader who would like to offer their BDC Youth Services to Blaby parish for a summer campaign week beginning the 29th July 2019.

Free activities will be offered once a week and will be supported by IMPACT staff from Leicestershire County Council.

AGREED: Members are more than happy for the BB19 Bus to return to Oakfield Park for a 4-week summer campaign starting week commencing the 29th July 2019.

e) To Consider a Parish Charter for Blaby District

The purpose of a Parish Charter is to provide a framework that sets out how the District and Town/Parish Councils can work together in partnership to get the best results for residents living in the Blaby District. The Parish Charter is something that other local authorities have introduced, and Blaby District Council are seeking our views on whether this is something we would like to develop with them. Members have been issued with a copy of the North West Leicester's Parish Charter.

AGREED: Members felt there is already a good working relationship between the two organisations but a formal document would be useful. A key element to consider is how are the two organisations going to work together to best serve the residents of Blaby.

f) To Report Update on Youth Related Issues - Motorbikes

Members are updated about recent youth issues where a proposal has been put forward for Section 59 signs which act as the warning stage of the ASB Crime and Policing Act 2014 involving driving in an antisocial manner. This means if riders are caught in an area where there are signs, the bike can be seized immediately rather than issuing a warning which is in effect what the signs do.

g) To Consider Park Site Meeting Date

AGREED: A site visit is arranged for 10am on Tuesday, 13th August meeting at Northfield Park and visiting the Council's other recreational grounds.

- Oakfield Park
- The Crescent
- Scouting Way

h) To Receive & Approve the Business Group Meeting Notes – 12th June 19

All members have been issued with a copy of the Blaby Business Group meeting notes from the meeting held on the 12th June 2019.

i) To Receive & Consider Remembrance Day Parade & Service Meeting Notes – 24th May 2019.

All members have been issued with a copy of the Remembrance Day Parade & Service meeting notes dated 24th May 2019.

If the Councils PA system is to be used, Cllr Mrs Broomhead is to discuss the following matters with the group at the next meeting:-

- Where is the equipment going to be delivered to on the Friday before the event?
- Who will set the PA system up and pack it away?
- Where will the equipment stay until it is delivered back to the Parish Council?
- Where will they get power supply from?
- What equipment will they need to borrow?

1139 **5. FOR INFORMATION**

a) Cheque Rota.

RESOLVED: Cheques are to be signed at the end of the Council session by Mr G Harding & Mr M Harbot.

b) Written Reports of Representatives/District Councillors & County Councillors - None.

c) Parishioners Time.

i) Blaby Precinct

The precinct was very untidy on Sunday, if events are held then street cleaning needs to be organised.

ii) Blaby Clocks

Forge Corner - the clock on forge corner is not working.

As stated earlier in the business meeting notes it has been agreed to contact Blaby District Council to consider applying for a community grant for a replacement digital clock which also shows the temperature.

AGREED: Add this item to the next Estates & Community committee agenda for members to consider what type of clock they would like.

Northfield Park – the clock situated at Northfield Park is not working.

AGREED: The manager will investigate this matter.

iii) Enderby Road Car Park

The paving area outside Northfield Medical Centre and Lloyds Chemist both situated in the Enderby Road car park is in a poor condition.

AGREED: Pass this matter onto Blaby District council.

1140 **AUTHORISATION OF THE COUNCIL'S ACCOUNT**

All members have been issued with a copy of the July accounts.

ACCOUNTS AUTHORISED AT PREVIOUS MEETINGS

Blaby District Council	£201.51	Returning Officer Fee for Uncontested Election – 2 Wards. Administration Fee
Southern Electric - Electricity	£386.76	BCC Leicester Road 01.05.2019 – 14.05.2019
Southern Electric - Electricity	£312.63	Cemetery – 31.01.2019 - 01.05.2019
Detector Alarms Limited	£2,418.00	CCTV Audit – Waitrose, Oakfield Park & BCC

Detector Alarms Limited	£420.00	Replacement CCTV – Oakfield Park
Print Print Design	£862.00	June 2019 Blaby Topic
Mr Allen Upton	£250.00	Delivery of June 2019 Blaby Topic
Rialtas Business Solutions Ltd	£682.80	Accounts & Cemetery Computer Support, Licence & Maintenance.

ACCOUNTS PAID UNDER STANDING ORDER 13C

Blaby District Council	£528.00	July 2019 Rates – BCC – Ground Floor
Blaby District Council	£197.00	July 2019 Rates – Cemetery
Blaby District Council	£54.00	July 2019 Rates – Server Room
Blaby District Council	£250.00	July 2019 Rates – Acorn Room
Blaby District Council	£85.00	July 2019 Rates – Oakfield Park
Blaby District Council	£186.00	Oakfield Park Rates from 2018
Cash	£29.28	Petty Cash top-up

ACCOUNTS RECOMMENDED FOR PAYMENT

Espo	£378.95	Stationery & Cleaning Materials.
Leicester Animal Aid	£440.00	Summer Funday.
CSL Business Machines Ltd	£73.10	Photocopier Charges 20.05.19 – 20.06.19
Milner's Bakers	£26.25	Catering Services
LRALC	£240.00	Management of Memorials Training
Water Plus	£500.85	Oakfield Park – 26.02.19 – 29.05.19
Water Plus	£55.19	Allotments – 01.03.2019 – 13.06.2019
J.L. King Medical Services & Training Ltd	£100.00	2 x First Aiders – Summer Funday
Hawk and Owl Trust East Midlands Group	£120.00	Supply & Install 1 x A Frame Barn Owl Box – Victorian Chapel

COMMERCIAL CARD

ECA Supplies	£54.64	Park Maintenance Equipment.
Blaby Post Office	£61.00	100 x 2 nd Class Stamps
Tesco	£198.00	Vehicle & Equipment Fuel
Vue Cinemas	£11.50	Summer Funday – Fox & Tiger Sponsor
Book Token	£11.50	Summer Funday – Fox & Tiger Sponsor
Jennos Vouchers	£60.00	Summer Funday
Asda	£35.52	Summer Funday
Argos Vouchers	£30.00	Summer Funday

WAGES/EXPENSES MONTH 4

Salaries: July 2019	£6,307.80
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DIRECT DEBITS/STANDING ORDER/BACS

LCC – Pensions – July 2019	£1,875.92
H M Revenue & Customs - PAYE/NI – July 2019	£1,253.63
Erud IT Ltd – 1 st July 2019	£221.36
Support Fee, Cloud Email Safeguard & Office 365 Premium	
Talk Talk – Line Rental & Fibre Business Broadband & Telephone (13.05.2019 – 12.06.2019)	£59.28
ELAS Business Support – Employment Law - 31.07.19	£146.40
BK Entertainments Limited – Summer 2019 Funday	£153.75
Terry Such & Sons – Balance Summer Funday 2019	£1,100.00

RESOLVED: The July accounts were agreed to be a true record. Proposed by Cllr Mr Sheikh, seconded by Cllr Mrs Broomhead and passed unanimously.

1141

7. CORRESPONDENCE:

All correspondence has been issued to Members.

a) Village Areas Needing Attention Received During June 2019.

b) Blaby District Council

- Scrutiny Work Programme

Blaby District Council Scrutiny Commission is developing its work programme for 2019/20 and would welcome suggestions/topics on areas of concern.

Members are asked to let the manager know if they have any suggestions.

- Blaby Open Space Study

Blaby District Council is working with Ethos Environmental Planning to undertake a study about how much and what type of open space and outdoor recreation facilities are required to meet the needs of local people.

The study will be used by the Council as part of the evidence base for the review of the Local Plan and to help make decisions regarding the future of open spaces and recreation facilities, including helping to prioritise improvements.

- Damage to Cycle Shelter

Fairly recently the cycle shelter at Johns Court car park was subject to vandalism resulting in damage to the two large panels.

The shelter will look unsightly without any panels, so it has been arranged for the removal of the shelter whilst Blaby District Council consider a more suitable replacement. The existing cycle hoops will remain in situ and the area surrounding it tidied up.

c) Leicestershire County Council

- Quarterly Parish Clerk Operational Meeting – 22nd May 2019

d) Leicestershire Police

- Newsletter - July 2019

e) Blaby & District Social Centre – Minutes, 18th July 2019 & Agenda, 20th June 2019.

1142 **8. CORRESPONDENCE RECEIVED AFTER ISSUE OF AGENDA: FOR INFORMATION ONLY**

a) Polling Stations Review 2019

Blaby District Council is required to divide its area into polling districts for the purposes of parliamentary elections, and to designate polling places for each of those districts.

AGREED: Members are happy with the current polling stations in Blaby.

1143 **9. CHAIRMAN’S TIME**

Thank you all for attending.

MEETING CLOSED: 8.21PM