

BLABY PARISH COUNCIL
MEETING OF THE ESTATES & COMMUNITY COMMITTEE
Held at Blaby Civic Centre, 22-24 Leicester Road, Blaby at 6:30pm on
Tuesday, 10th December 2019

PRESENT: Mrs S Skeemer (Chairman),
Ms Bellm, Ms Bolton, Mrs M Broomhead, Mr A Gullick, Mr Harding, Mr Harbot,
Miss M Small, Mr P Mutton, Mr M Page, Mr M Wareham, Miss L Withers (Assistant
Manager) & Mrs V Jepson (Manager).

EC.440 **1. APOLOGIES FOR ABSENCE**

Apologies for absence are received from Cllr Mr P Akroyd and Cllr Mrs S McFadden the reasons for which are approved.

EC.441 **2. TO RECEIVE MEMBERS DISCLOSURE OF INTERESTS & REQUESTS FOR DISPENSATIONS IN ACCORDANCE WITH THE CODE OF CONDUCT**

The following disclosures of interests were made: -

Mrs M Broomhead	Burial Rights	Personal
Mr G Harding	Burial Rights	Personal
Mr P Mutton	Burial Rights	Personal
Mrs S Skeemer	Burial Rights	Personal
Miss M Small	Burial Rights	Personal

EC.442 **3. TO CONSIDER ENDERBY ROAD ALLOTMENTS**

a) Turning Circle

The proposed allotment rules and regulations currently say nobody is permitted past the shed in vehicles unless otherwise agreed with the Council. Any tenant who abuses this rule is liable for any damage caused to their vehicle.

AGREED: Members agreed there will be no allowances made for any tenant and if any tenant does abuse the rule, they will be liable for any damage caused.

b) Allotment Inspections

The proposed allotment rules & regulations say: -

- Inspections will be carried out monthly from April until October, every year. The first inspection will be on, or the closest weekday to 1st April and the final inspection will be carried out on, or the closest weekday to 1st October.
- The Tenant shall keep the allotment free from weeds, well manured and in a good state of cultivation.
- If this is not adhered to at the monthly inspection, a letter will be sent to the plot holder giving them instructions to make improvements before the next month's inspection.
- If there is no improvement at the inspection one month later, a second letter will be sent giving the tenant ONE MONTH'S NOTICE to quit the plot.

- AGREED:** The Manager and Assistant Manager will create a new inspection sheet.
AGREED: All members are happy with the inspection section of the rules and regulations.
AGREED: With regards to allotment inspections Cllr Mrs M Broomhead will act as the lead representative for the Parish Council with a member of staff in attendance, with Cllr Mr M Wareham, Cllr Mr A Gullick and Cllr Mr M Page as reserve Councillors in Cllr Mrs M Broomhead's absence.
AGREED: An allotment tenant will also be invited to carry out the inspections.

c) Rules & Regulations

All members have been issued with a copy of the proposed allotment rules & regulations.
AGREED: Members approved the revised allotment rules and regulations which will be sent to all tenants with their rent renewal letters.

d) National Allotment Society Membership

The National Allotment Society offers membership to individuals, local allotment associations, schools, local authorities and landowners. Each type of membership offers a host of benefits and support services.

Membership Fees

The membership fee for local authorities is £55 + VAT per year.

RESOLVED: Members wish to join the National Allotment Society for a fee of £55 + VAT, per year.

EC.443

4. TO CONSIDER QUOTATIONS FOR THE ALLOTMENT PLOT MARKERS

All members considered the quotations received to purchase allotment plot markers:-

QUOTATION 1	QUOTATION 2
5 x 25 boxes of Crown Markers @ £95.52 per box Plus Shipping	110 of 100mm x 55mm Cast aluminum allotment markers on stake @ £11.35 each + VAT & Shipping (colours can include green, blue, black or brown.)
TOTAL - £908.63	TOTAL - £1,597.92

RESOLVED: Accept quotation number 2 for the purchase of 110 x allotment plot markers priced at £1,579.92. Funds are to be taken from the EMR Allotment savings account.

AGREED: Tenants are to take full responsibility for their plot markers, and they should be kept clean and tidy at all times.

EC.444 **5. TO REPORT UPDATE ON NATIONAL LOTTERY COMMUNITY FUND APPLICATION**

Early in the year members agreed to work with a company called Finding Fitness Ltd who would provide free sports holiday clubs for hundreds of primary school children in and around Blaby.

A National Lottery Community Grant Funding – Awards for All application was submitted for £5,260.00 and accepted for the Summer Active Holidays for Children in Blaby.

EC.445 **6. TO REPORT UPDATE ON WINCHESTER ROAD NOTICEBOARD**

Leicestershire County Council have been contacted to seek permission for Blaby Parish Council to erect a noticeboard on Winchester Road in the hedgerow, next to Barrowcliff Way. Leicestershire County Council confirmed as this wasn't to be on the pathway, Blaby Parish Council would not need permission from Highways but from Jelson, as they own the land.

Mr Thorley who is the Land and Planning Director for Jelson has been contacted to ask if he would be happy for Blaby Parish Council to erect a notice board but first wants to check where the highway boundary is.

EC.446 **7. TO CONSIDER MEMORIAL APPLICATION**

A query has been submitted to Blaby Parish Council to have a 'rock' memorial installed on a cremation plot at Blaby Cemetery. The rock is to be attached to a base with a brass plaque on the front, however, the rock is currently larger than what our rules and regulations state.

AGREED: Members are happy to approve the 'rock memorial' request if the applicant is able to cut the rock to fit with the Parish Council's size guidelines.

EC.447 **8. TO REPORT UPDATE ON 2020 OAKFIELD PARK FUNFAIR**

At the September Estates & Community committee meeting members considered the request for Mr Barker to hold his funfair at Oakfield Park from Wednesday, 25th March 2020 until Sunday 29th March 2020.

The fair rides will be situated on the car park area as it is felt the rides could cause more damage to the grass if they were situated there.

A retainer of £500 is to be paid by Mr Barker in the event of any damage, however he has confirmed he would rectify any problems before he leaves the site if there is any damage.

AGREED: Mr Barker is authorised to use the car park for the fairground rides but will be liable for any damage to the park.

EC.448 **9. TO CONSIDER 2020/21 BUDGETARY REQUIREMENTS & POSSIBLE NEW PROJECTS**

Additional work is required to be completed on the 2020/21 budgetary requirements.

AGREED: The manager is to complete the necessary work required for the Estates & Community budget.

EC.449 **10. CORRESPONDENCE RECEIVED AFTER ISSUE OF AGENDA** - None.

EC.450 **11. CHAIRMAN'S TIME.**

Thank you all for attending. Wishing everybody a Merry Christmas and a Happy New Year.

MEETING CLOSED: 7:30PM