

BLABY PARISH COUNCIL
MEETING OF THE ESTATES & COMMUNITY COMMITTEE
Virtual Zoom Meeting Held at 7.00pm on
Tuesday, 23rd February 2021

PRESENT: Mr M Wareham (Chairman),
Mr P Akroyd, Ms L Bolton, Mrs M Broomhead, Mr P Muton, Mrs S McFadden,
Mrs S Skeemer, Mr R Woolley, Mrs V Jepson (Manager) & 4 x Parishioners.

EC.604 **1. APOLOGIES FOR ABSENCE**
No apologies received.

EC.605 **2. TO RECEIVE MEMBERS DISCLOSURE OF INTERESTS & REQUESTS FOR
DISPENSATIONS IN ACCORDANCE WITH THE CODE OF CONDUCT**

The following disclosures of interests were made:-

Mrs M Broomhead	Burial Rights	Personal
Mr P Muton	Burial Rights	Personal
Mrs S Skeemer	Burial Rights	Personal

EC.606 **3. TO CONSIDER ENDERBY ROAD ALLOTMENTS**
a) Plots

There is currently 2 parishioners and 37 non-parishioners on the allotment waiting list for an allotment plot.

b) Allotment Rent

There are 4 rent payments still outstanding, these tenants have been sent a letter and they've been given until the end of February 2021 to remove their belongings from their plot before they are reissued to new tenants.

The allotment parishioners present left the meeting.

EC.607 **4. TO CONSIDER PARK HIRE – GLASTONBLABY 2021**

Members have been contacted with regards to the hiring of Northfield Park to stage GlastonBlaby this year. The date proposed for the event is Saturday, 21st August 2021.

DECLINE: Members considered this request and declined. Northfield Park is hired out by a football team and this event would encroach on their weekend fixtures.

If the event was to go ahead the pitch could be damaged and the Council is currently working on a very low staffing level, also due to the current pandemic the Parish Council has made the decision to cancel our own Sumer event due to the uncertainty over the next few months.

EC.608

5. TO REPORT UPDATE ON THE WILDFLOWER SCHEME

We recently agreed to be part of the Leicestershire County Council Wildflower scheme and suggested the grassed area along the Southway.

Leicestershire County Council, Senior Technician – Environmental & Preventative Maintenance officer has said they cannot approve this location as it is on a junction so traffic exiting on Lutterworth Road need to clearly see to the left or right when pulling out.

Come May / June the grass will be at a height where visibility would be affected, and we'd receive complaints about not being able to see to safely pull out.

Do you have any other areas in mind?

AGREED: Members wish to propose the old chapel grounds for this wildflower scheme.

EC.609

6. TO CONSIDER CCTV QUOTATIONS

All members have been issued with a copy of a quotation for CCTV to be installed at Blaby Cemetery and The Crescent play area.

Recently a grave was vandalised at the Cemetery and we very often have vandalism at The Crescent.

Members have been issued with two images and data sheets, one for the Altron ACC2PM galvanised steel column and the AW1502/6/ENEK ornate steel column.

Below is a costing for both columns, these prices are supply and assistance only.

Cemetery

Quotation Number 1 = AW1502-6-ENEK

Cost for column and associated installation template, fittings and bracket each = £2,935.00 + VAT.

Quotation Number 2 = ACC2PM

Cost for column and associated installation template, fittings and brackets = £1,495.00 + VAT.

We would require two columns, one at the top end of the cemetery and one near the car park, a system of 4 x 8 mega pixel cameras with built in microphones and speakers and 1 x 8 channel 4G Network Video Recorder with 19.5 inch monitor all to be sited in a lockable steel enclosure in the chapel.

CCTV System

The cost to supply and install the above CCTV System is **£2,250.00 + VAT.**

Cemetery Quotation Number 1	Cemetery Quotation Number 2
<p><u>Columns</u> Cost for 2 x columns and associated installation template, fittings and brackets each = £2,935.00 + VAT = £5,870.00 + VAT</p> <p><u>CCTV System</u> The cost to supply and install the above CCTV System is £2,250.00 + VAT.</p>	<p><u>Columns</u> Cost for 2 x column and associated installation template, fittings and brackets = £1,495.00 + VAT = £2,990.00 + VAT</p> <p><u>CCTV System</u> The cost to supply and install the above CCTV System is £2,250.00 + VAT.</p>
Total - £8,120.00 + VAT	Total - £5,240.00 + VAT

The grounds work will be completed by the Council’s ground staff.

RECOMMENDATION TO COUNCIL: Accept quotation number 1 for CCTV to be installed at Blaby Cemetery priced at £8,120.00 + VAT. Funds to be taken from the EMR – Cemetery Development account.

The Crescent

The cost of the CCTV System for The Crescent is £1,295.00 + VAT.

Leicestershire County Council will need to be contacted with regards to taking the power from their lamppost and a double mains socket will need to be fitted within the lamppost.

AGREED: Further research is required to be carried out and approval is required to be given by Leicestershire County Council for the double socket and power supply.

AGREED: Add this item to a future Estates & Community committee agenda for further consideration.

EC.610 **7. TO CONSIDER GRASS CUTTING QUOTATIONS**

All members have been issued with grass cutting quotations for 2021.

<u>Quotation 1</u>	<u>Quotation 2</u>	<u>Quotation 3</u>
15 cuts between April 2021 - October 2021	15 cuts from 1 st April 2021 – 30 th September 2021.	15 cuts from 1 st April 2021 – 30 th September 2021.
All areas would be cut using a variety of machines to suit the conditions.	£384.00 per cut.	To include litter picking of open spaces prior to grass cut.
TOTAL: £7,500.00 + VAT	TOTAL: £5,760.00 + VAT	£356.98 + VAT per cut. TOTAL: £4,283.76 + VAT

RESOLVED: Accept quotation number 2 for the 2021 grass cutting.

EC.611 **8. TO REPORT UPDATE ON FUNERAL DIRECTOR COMPLAINT**

At the last committee meeting members were informed about the letter of complaint received from a solicitor with regards to a local funeral director, the manager was given authority to reply to the solicitor which she did and at present no further correspondence has been received.

RESOLVED: If further correspondence is received from the funeral directors solicitor with regards to this matter delegated powers are given to the manager, chair and vice-chair of the Estates & Community committee who will approve any reply and fees to appoint our own solicitor priced at £225.00 + VAT per hour.

AGREED: If a solicitor is to be appointed on our behalf costs are to be reclaimed from the other party.

EC.612 **9. CORRESPONDENCE**

a) National Federation of Cemetery Friends

All members have been issued with a copy of the National Federation of Cemetery Friends newsletter – Winter 2021 edition.

EC.613 **10. CORRESPONDENCE RECEIVED AFTER ISSUE OF AGENDA**

a) Christmas Light Switch on Event

All members have been issued with correspondence from Rockstar Promotions with regards to this year’s Christmas light switch on event.

AGREED: The manager is to arrange a meeting with Rockstar Promotions to discuss ideas for this year’s Christmas event. Members would like to see a virtual light switch on event alongside a physical event if permitted with a budget of £10k.

AGREED: Add this item to a future agenda for further discussion.

b) National Federation of Cemetery Friends

Our National Federation of Cemetery Friends subscription is due for renewal priced at £10.00.

RESOLVED: Pay the National Federation of Cemetery Friends subscription of £10.00.

EC.614

11. CHAIRMAN'S TIME

Thank you all for attending.

MEETING CLOSED: 7.45PM