

**BLABY PARISH COUNCIL
MEETING OF THE ESTATES & COMMUNITY COMMITTEE
Held at Blaby Civic Centre, 22-24 Leicester Road, Blaby at 7.00pm on
Tuesday, 25th February 2020**

PRESENT: Mr P Muton (Chairman),
Mrs S Skeemer, Ms L Bolton, Mrs M Broomhead, Mr A Gullick, Mr G Harding,
Mr M Harbot, Mr M Page, Mrs S McFadden, Mr M Wareham, Miss L Withers (Assistant
Manager) & Mrs V Jepson (Manager).

EC.467 **1. APOLOGIES FOR ABSENCE** – No apologies received.

EC.468 **2. TO RECEIVE MEMBERS DISCLOSURE OF INTERESTS & REQUESTS FOR
DISPENSATIONS IN ACCORDANCE WITH THE CODE OF CONDUCT**

The following disclosures of interests were made: -

Mrs M Broomhead	Burial Rights	Personal
Mr G Harding	Burial Rights	Personal
Mr P Muton	Burial Rights & Agenda 15	Personal
Mrs S Skeemer	Burial Rights	Personal

EC.469 **3. TO CONSIDER ENDERBY ROAD ALLOTMENTS**

Allotment Container

The Allotment Society have been asked about the container which is due to replace the shed. The Secretary of the Allotment Society has informed the Parish Council this will not be going ahead at present.

Rubbish

We have received correspondence from a member of the South Leicestershire Little Wombles with regards to rubbish being dumped from some allotment tenants, they have said a huge clear up was carried out on Blaby Bypass on Wednesday, 12th February at the back of the allotments.

AGREED: Contact the Allotment Society with regards to the Litter Wombles email and pictures and ask them to share it amongst the allotment tenants.

AGREED: The Parish Council will display a 'Fly Tipping' poster on the allotment shed.

Vacant Plots

We currently have five vacant allotment plots. We are getting lots of enquires from non-residents for plots especially from Leicester Forest East area.

Car Park & Path

Members have been issued with photographs of the allotment car park and path for consideration.

AGREED: No decision is taken with regards to any works required to be carried out at the present time.

EC.470 **4. TO RECEIVE & CONSIDER SOCIAL EVENTS MEETING NOTES –
24TH FEBRUARY 2020**

All members have been issued with a copy of the social events meeting notes dated 24th February 2020.

The following are approved for this year's Summer fun day to be held on Saturday, 27th June 2020:-

ENTERTAINMENT PACKAGE
Last Man Standing – 5 Hours Rodeo Bull – 5 Hours Bungee Run – 5 Hours
All staffed and using their own generators Fully insured
TOTAL: £1,112.48 + VAT

RESOLVED: Accept the entertainment package quotation priced at £1,112.48 + VAT.

AGREED: Seek a quotation for a 'Stocks' from the same organisation and add this to the entertainment package.

Fairground

- 2020 Fairground budget is agreed at £5,000- £5,500

AGREED: Request a confirmed list of rides and the age/height restrictions for all fairground rides.

AGREED: Seek quotations for Segway's to attend the event.

AGREED: Discuss wristband prices at the next Social Events Working Party meeting.

AGREED: Stall Booking Prices

- £50.00 – Snack Stalls
- £100.00 - Food Stalls
- Bar - £200.00.
- £25.00 – Market Stalls

To Consider Quotations for Toilet Hire

<u>Quotation 1</u>	<u>Quotation 2</u>	<u>Quotation 3</u>	<u>Quotation 4</u>
1x regular access 1x disabled access	standard portable toilets - £50+vat disabled units - £95+vat Delivery/Collection on a Saturday - £40+vat.	1x regular access 1x disabled access	1 x single (£45) 1x disabled (£95) Delivery (£55) Collection (£55)
£260.00 + VAT	£185 + VAT	£190 + VAT	£250 + VAT

RESOLVED: Accept quotation number 3 for the hire of 1 x regular access and 1 x disabled access portable toilets priced at £190.00 + VAT.

To Consider Quotations for Animal Hire & Handling

<u>Quotation 1</u>	<u>Quotation 2</u>
5 hours Up to 23 animals. Gecko, scorpion, skink, painted frog, gerbil, salamander, millipede, tenrec, giant leaf insect, leopard tortoise, python, possum, palm civet, skunk, owl, rabbits, parrot, snakes <u>£450.00</u> Option 1 – Pay the organisation £450.00 or Option 2 – Pay the organisation £250.00 and they will charge visitors a fee of £2 per person	4 hours Up to 16 animals. From a selection of Barn Owl, pygmy hedgehog, skinny pig, dwarf rabbit, guinea pig, green iguana, beaded dragon, baby tortoise, corn snake, tarantula, white tree frog, hissing cockroaches, land snail, train millipede
Option 1 - £450.00	Total £285 + £10 Travel Cost
Option 2 - £250.00	

RESOLVED: Accept quotation number 1, option 2 priced at £250.00 for the animal hire.

To Consider Wall Mounted Brackets

Members considered the wall bracket report and quotations.

RESOLVED: Accept quotation number 3 for the installation of new expanding bolts in all existing wall brackets priced at £3,410.00 +VAT.

Wall Bracket Prices

Single Unit	10 Units	25 Units
£32.50 each	£28.95 each	£27.00 each

RESOLVED: Purchase 10 x wall brackets priced at £28.95 each, totalling £289.50 + VAT.

AGREED: The contractor fixing the bolts will also replace any faulty wall brackets with new brackets at the same time as replacing the bolts.

EC.471

5. TO REPORT UPDATE ON GREEN FLAG COMMUNITY FLAG AWARD APPLICATION

Members are informed we have submitted a Gren Flag Community Flag Award application for Oakfield Park. Judging of the award will take place between March – June 2020 and the winner will be announced the first week of July 2020.

EC.472

6. TO CONSIDER OAKFIELD PARK

Height Barrier

On Sunday, 2nd February the height barrier on Oakfield Park Car Park was hit and damaged, since this the barrier has been permanently locked due to Health & Safety.

Members considered the following quotations: -

<u>Quotation 1</u>	<u>Quotation 2</u>	<u>Quotation 3</u>
1. Remove and refit dislodged post. 2. Fabricate 1no barrier to replace damaged one – galvanized and powder coated to match existing steel work. 3. Repair and reweld damaged hinges replace adjustable bolts. <u>£845.00 + VAT</u>	<u>Option 1</u> Weld brand new height barrier and send it for galvanising and powder coating. <u>£808.13 + VAT</u>	Remove and refit dislodged post, repair hinges and fabricate new height barrier. To refit the post and repair the old height barrier would be: <u>£950.00 + VAT</u>

RESOLVED: Accept quotation number 1 at a cost of £845.00 + VAT.

Quad Bike

On Monday, 3rd February 2020 a quad bike was reported riding on Oakfield Park and then burnt out in the middle of one of our football pitches.

New Multi Play Unit Installed

The new Multi Play Unit has been installed on Oakfield Park and it looks great. A certificate of completion has been received and we will also get a free of charge inspection on this piece of play equipment in January 2021.

EC.473

7. TO CONSIDER BLABY CEMETERY

All members have been issued with correspondence from a parishioner regarding a burial plot at Mill Lane Cemetery.

AGREED: Council have agreed to seek legal advice on this matter, after the Manager and Assistant Manager meet with the parishioner.

EC.474

8. TO RECEIVE & REVIEW THE COUNCILS COMMUNITY RESILIENCE PLAN

All members have been issued with a copy of the proposed Councils Community Resilience Plan. The Resilience Officer has received and approved this proposed document.

AGREED: The shopping list has been approved and agreed by the committee.

EC.475

9. TO CONSIDER PARK HIRE AGREEMENTS

All members have been issued with a copy of the park charity and commercial use hire agreements for consideration.

AGREED: The bond for commercial hire will be increased to £500.00.

EC.476

10. TO CONSIDER TEQUILA CIRCUS PARK HIRE

At the February full council meeting members were issued with correspondence regarding the Tequila Circus hiring Northfield Park for one week during March/April 2020.

They would like to put forward to visit Northfield Park, Blaby to stage the circus for one week in March/April of this year subject to your availability. Any site fees and bonds will be paid in advance.

In principle members were happy for the Tequila Circus to hire Northfield Park.

Members considered the Tequila Circus Health & Safety Pack.

RESOLVED: As per the council's park hire agreement a £500 bond is required along with a £100 barrier key deposit.

AGREED: Contact Peterborough Council to enquire about their hire charges and the manager is given delegated powers to approve a suitable park hire fee.

EC.477 **11. TO CONSIDER GRASS CUTTING QUOTATIONS**

All members considered the following grass cutting quotations.

<u>Quotation 1</u>	<u>Quotation 2</u>	<u>Quotation 3</u>
Annual Costs	Annual Cost	Annual Cost
TOTAL: £4,507.78 + VAT	TOTAL: £8,200.00 + VAT	TOTAL: £7,490.00 + VAT

AGREED: Members have agreed to give delegate powers to the Manager and seek another quotation and once received the manager is approved to appoint the successful organisation for this year's grass cutting.

EC.478 **12. TO CONSIDER CEMETERY NO.6 QUOTATIONS**

Members considered the following Cemetery No.6 quotations.

<u>Quotation 1</u>	<u>Quotation 2</u>	<u>Quotation 3</u>
Initial topping of entire area followed by spraying off with a complete herbicide to kill off remaining plant material.	Spray off existing grass.	Spray off.
Cultivation of entire field.	Cultivate.	Once the sprayed area is dead, top dead grass etc to mulch up.
Area to be sprayed off again to tackle any weeds as a result of ground disturbance.	Grass seed area.	Cultivate ground.
Area to be power-harrowed and seeded.	Roll.	Supply and drill a general grass mix and flat roll.
Area to be heavy rolled to finish.		Quote is valid for 30days and 50% payment is needed upfront with the rest payable within 30Days.
<u>£3,750.00 + VAT</u>	<u>£990.00 + VAT</u>	<u>£760.00 + VAT</u>

RESOLVED: Accept quotation number three at a cost of £760.00 + VAT.

EC.479

13. TO CONSIDER HANGING BASKET & FLORAL DISPLAY QUOTATIONS

All members considered the following Hanging Basket & Floral Display quotations.

<u>Quotation 1</u>	<u>Quotation 2</u>	<u>Quotation 3</u>
48 x Hanging Baskets: £1,104.00	Red, White & Blue Colourway Delivery end of May 2020	Declined to quote.
26 x Pole Basket 600mm: £910.00	48 x 430mm Hanging Baskets: £1,392.00	
Would require to be watered twice a week x 2 staff	26 x Planter 670mm: £832.00	
Delivery: £75.00	Would require to be watered once a week x 2 staff	
	Delivery: £50.00	
TOTAL: £2,089.00 + VAT	TOTAL: £2,274.00 + VAT	

RESOLVED: Accept quotation number two at a cost of £2,274.00 + VAT.

AGREED: Contact Nest Estate Agents to enquire if they would like to sponsor this year's floral displays as they have done in the past.

EC.480

14. TO CONSIDER NORTHFIELD PARK BENCH QUOTATIONS

All members considered the following quotations for a replacement bench at Northfield Park.

<u>Quotation 1</u>	<u>Quotation 2</u>	<u>Quotation 3</u>
Handmade bench from reclaimed solid wood and treated.	Street wooden bench with high back and arms.	Similar bench supplied. To include installation and waste removal.
Local company. £305.60 + VAT	£303.99 + VAT	Local company. £620.00 + VAT

RESOLVED: Accept quotation number one for a replacement bench at Northfield Park at a total cost of £305.60 + VAT.

EC.481

15. TO REPORT UPDATE ON LUTTERWORTH ROAD RED HEDGE

All members considered the following quotations for work required to be carried out to the red hedge situated on Lutterworth Road.

<u>Quotation 1</u>	<u>Quotation 2</u>	<u>Quotation 3</u>
<p>Fell approx. 155 yards of mixed species hedgerow and ivy to ground level.</p> <p>Removal of any fence posts or rails along hedgerow.</p> <p>Ground to be cleared and levelled for planting.</p> <p>Supply and plant 200q 90-120cm common privet hedge plants.</p> <p>All waste to be removed and everywhere left tidy.</p> <p><u>£3,350.00 + VAT</u></p>	<p>Use Tractor mounted sawblade to cut hedging to just above ground level.</p> <p>Chip and remove from site.</p> <p>CAT scan the site.</p> <p>Remove remaining hedging and roots using a stump grinder.</p> <p>Supply and Plant new hedging along with canes and spiral tree guards before mulching around the base.</p> <p>Council to advise residents of works undertaken and sort footpath closure etc.</p> <p><u>£2,986.00 + VAT</u></p>	

RESOLVED: Accept quotation number two for works to be carried out to the red hedge along Lutterworth Road at a total cost of £2,986.00 + VAT.

AGREED: A letter is to be issued to all local residents informing them when this work will be carried out and also that the footpath will be closed during the works.

EC.482

16. TO REPORT UPDATE ON COMMUNITY CLOCKS

Blaby District Council Community Grants

A capital grant funding application, 50% match funding has been submitted to Blaby District Council for £2,960 for the purchase and installation of clocks at Forge Corner and Northfield Park.

Severn Trent Community Fund

A funding application has been submitted to Severn Trent Community Fund for 3 x trees for Northfield Park and 2 x clocks, again for Forge Corner & Northfield Park.

The trees have been added to this application as it helps link to their aims of supporting projects that help create better places to live and use and projects that facilitate a healthier natural environment.

Leicestershire and Rutland (LLR) Community Foundation

A funding application has been submitted to LLR Community Foundation for 3 x trees for Northfield Park and 2 x clocks, again for Forge Corner & Northfield Park.

- EC.483 **17. TO REPORT UPDATE ON SANTANDER DISCOVERY DAYS FUNDING PROJECT**
Blaby Parish Council have been successful in our application and we have a team of 10 people who will be supporting our project 'Garden Overhaul at The Cemetery' which we registered on the Santander Discovery Days Team Volunteering database. Work is due to begin at the old Chapel in June 2020.
AGREED: A site visit is to be held at 5.30pm on Tuesday, 19th May 2020 to decide what works need to be completed by the Santander group of volunteers.
- EC.484 **18. TO CONSIDER KEEP BRITAIN TIDY**
This year Great British Spring Clean 2020 is to be held between 20th March – 13th April.
AGREED: The Parish Council will hold a litter picking event on Sunday, 22nd March 2020 from 10am – 12pm.
AGREED: Contact Keep Britain Tidy to confirm our project details.
- EC.485 **19. TO CONSIDER COMMITTEE MEETING DATES**
Members are asked if the Tuesday, 28th April 2020 committee meeting could be rescheduled to Tuesday, 5th May 2020.
AGREED: The April Estates & Community committee meeting has been rescheduled to the proposed date of Tuesday, 5th May 2020. A revised schedule of meeting dates will be sent to all members.
- EC.486 **20. CORRESPONDENCE:** - None.
- EC.487 **21. CORRESPONDENCE RECEIVED AFTER ISSUE OF AGENDA**
a) Beat the Street – 2020
In 2019 Blaby District Council ran 'Beat the Street' and is returning from the 26th February 2020 and running until the 8th April 2020.

Last year they held a celebration event on Oakfield Park which seen more than 800 people attend, this year the District Council would again like to hold the celebration event at Oakfield Park again during April.
AGREED: Members' are happy for this event to go ahead and wish to charge a daily hire fee of £300.00.

EC.488

22. CHAIRMAN'S TIME.

Thank you all for attending.

MEETING CLOSED: 8:25PM