

**BLABY PARISH COUNCIL
MEETING OF THE ESTATES & COMMUNITY COMMITTEE
Virtual Zoom Meeting Held at 7.00pm on
Tuesday, 26th May 2020**

PRESENT Mr M Wareham (Chairman),
Mr P Akroyd, Ms L Bolton, Mrs M Broomhead, Mr M Harbot, Mr P Muton,
Mrs S McFadden, Mrs S Skeemer, Miss L Withers (Assistant Manager),
Mrs V Jepson (Manager) & 0 Parishioners.

EC.501 1. ELECTION OF CHAIRMAN FOR THE COMING YEAR

Cllr Mr W Wareham has been nominated for Chairman of the Estates & Community committee for the 2020/21 term

RESOLVED: Cllr Mr M Wareham is elected Chairman of the Estates & Community committee for 2020/21.

EC.502 2. ELECTION OF VICE-CHAIRMAN FOR THE COMING YEAR

Members proposed Cllr Mr P Muton as Vice-Chairman of the Estates & Community committee for the 2020/21.

RESOLVED: Cllr Mr P Muton is elected Vice-Chairman of the Estates & Community committee for 2020/21.

EC.503 3. APOLOGIES FOR ABSENCE

No apologies received.

EC.504 4. TO RECEIVE MEMBERS DISCLOSURE OF INTERESTS & REQUESTS FOR DISPENSAIONS IN ACCORDANCE WITH THE CODE OF CONDUCT

The following disclosures of interests were made: -

Mrs M Broomhead	Burial Rights	Personal
Mr P Muton	Burial Rights & EC.514	Personal
Mrs S Skeemer	Burial Rights	Personal

EC.505 5. TO REPORT UPDATE ON AGREED ACTIONS FROM THE LAST COMMITTEE MEETING

EC.493 - TO CONSIDER ENDERBY ROAD ALLOTMENTS

Anti-Social Behaviour

AGREED: Members' agreed that no further action is required at this time.

EC.494 - TO CONSIDER BLABY CEMETERY

a) Headstone Enquiry

AGREED: Members' agreed that as this is a fault of the memorial mason's, they should take responsibility and resolve the issue for the client. Blaby Parish Council's rules and regulations still apply.

b) Transfer of Deed Enquiry

AGREED: Write to the resident with all proof of documentation and see how they wish to proceed.

EC.506 **6. MANAGER'S REPORT**

Northfield Park

The new surface underneath the swings has been completed.

Oakfield Park – New Surface

The new surfaces underneath the igloo and the rocket has now completed.

Police – Sunday, 17th May 2020

The police were informed of a bike on Oakfield Park, going between Blaby and Countesthorpe. The Police have identified the young person and they will be visiting them; the police will also be carrying out evening patrols.

EC.507 **7. TO CONSIDER ENDERBY ROAD ALLOTMENTS**

a) Anti-Social Behaviour

Members' were issued with a report regarding continued antisocial behaviour that has been taking place at the allotments between allotment tenants and a resident, including fly tipping.

AGREED: Members if/when they complete allotment inspections will talk to the tenants about this matter and report back to members at the next committee meeting.

b) Inspections

Due to the current situation the allotment inspections had been put on hold. Members' considered if they would like to start allotment inspection again.

AGREED: Members' agreed allotment inspections should begin. Cllr Mr Wareham, Cllr Mrs Broomhead and Cllr Mr Akroyd will carry out the first allotment inspection on Saturday, 30th May 2020.

c) Plots

There are no available plots at present and there are three parishioners and nine non-parishioners on the waiting list.

d) Plot Markers

We have received a report that allotment plots 23E and 23W do not have plot markers. The markers are priced at £11.35 + VAT, per marker.

RESOLVED: Purchase two new allotment plot markers for 23E & 23W at a cost of £11.35 each + VAT.

EC.508 **8. TO CONSIDER BLABY CEMETERY**

a) Headstone Enquiry Appeal

All members have been issued with further correspondence from a deed holder at the cemetery regarding an appeal against the removal of his memorial stones, due to them not conforming to Blaby Parish Council's rules and regulations. The deed holder has informed the Parish Council that he is now taking the matter up with the memorial mason.

AGREED: No further action is required from the Council.

b) Transfer of Deed Enquiry

At the last Estates and Community Committee meeting, members discussed an issue regarding a resident's ownership of a plot at Blaby Cemetery. We have now received further correspondence from the resident who wishes to seek their own legal advice.

Blaby Parish Council can also seek further legal advice, this will cost £475.00 + VAT to start the process.

AGREED: Members' will wait to hear from the resident's solicitor before acting.

RESOLVED: Seek legal advice at a cost of £475.00 + VAT, should the Parish Council need to.

AGREED: If the Parish Council enter legal proceedings with the resident, members' wish for the resident to be liable for legal fees, should the Parish Council win the case.

c) Appeal Against Burial Fees

All members have been issued with a letter from a local resident appealing our burial fees. They believe they should be entitled to parishioner rates for a long-standing parishioner who left the Parish 3 years ago due to ill health.

AGREED: Members' agreed that the resident should pay non-parishioner fees due to the deceased not living within the Parish for the last 3 years.

AGREED: For clarity add into the Cemetery Rules and Regulations that if the deceased has been out of the Parish for 1 year or less due to ill health, they may be entitled to Parishioner rates.

d) Pets Ashes Enquiry

Members' considered an enquiry from a Parishioner to have her pet's ashes interred with herself and her family. The Parish Council do not currently have any rules and regulations surrounding pet interments.

AGREED: Carry out further research into pet interments and report back at the next Estates and Community Committee meeting.

- EC.509 **9. TO REPORT UPDATE ON COMMUNITY CLOCKS**
The VE Day Clock project was due to be funded by community grants but all grant applications were unsuccessful. Members' considered the cost of the project and if they were happy for the Parish Council to fund it.
- The cost of the clocks for Northfield Park and Forge Corner is £2,960.00 + VAT and £180.00 + VAT for electrician fees.
RECCOMENDATION TO COUNCIL: Funds for the replacement clocks situated at Northfield Park and Forge Corner are to be taken from the EMR New & Replacement savings account.
- EC.510 **10. TO CONSIDER SUMMER HOLIDAY SPORTS CLUB**
Members' considered a request from Finding Fitness to advertise the July and August sports club for children. Finding Fitness ensured the Parish Council that relevant guidelines will be followed.
AGREED: Members' are happy to promote the July and August summer sports club.
- EC.511 **11. TO CONSIDER 2020 SCARECROW FESTIVAL**
Members considered if they still wish to continue with this year's Scarecrow Festival, which will be organised and carried out following the government guidelines.
AGREED: Members' wish for the Manager and Assistant Manager to organise this year's Scarecrow Festival.
- EC.512 **12. TO CONSIDER OAKFIELD PARK**
The height barrier at Oakfield Park is too heavy and has become unsafe. The barrier needs to be reinforced and restructured. The cost of the work will be approximately £550.00 + VAT.
RESOLVED: Members' are happy for the works to be carried out to the Oakfield Park barrier priced at £550.00 + VAT.
- EC.513 **13. TO CONSIDER FOXFIELD'S CONSULTATION LEAFLET**
All members were issued with correspondence received from the Head of Communications & Fundraising and the Community Inclusive Trust with regards to the need for a Social, Emotional and Mental Health (SEMH) school in Leicestershire.
AGREED: Members' feel this will be a good addition to the Parish and are happy for the office staff to complete the consultation document.
- EC.513 **14. TO CONSIDER JUNE 2020 COMMITTEE MEETING**
Members were asked if they wished to hold a committee meeting in June as there is not one scheduled at present.
AGREED: A committee meeting will be held on Tuesday, 23rd June 2020.

EC.514 **15. TO CONSIDER 2020/21 FOOTBALL**

a) Pitch Fee Refund Request

F C Tumar Football Club who hire Northfield Park have asked if there is a possibility of a refund for the 2019/20 pitch hire fee paid as they paid for the full season and could not complete or use the pitch due to the Covid-19 pandemic.

RESOLVED: FC Tumar will receive 50% off their pitch fees for 2020/21 if they wish to continue to hire Northfield Park. If they do not wish to continue to hire Northfield Park, a refund will be considered based on how many home games they had left.

b) Pitch Hire Applications

All Members were issued with a list of teams who wish to apply for a football pitch for the 2020/21 season on Oakfield Park.

AGREED: Members' are happy to approve the football teams for Oakfield Park for 2020/21 as Wigston Youth and Blaby Bullets.

c) Hire Agreement – Terms of Letting

Members considered the 'Terms of Letting – Playing Fields' hire agreement for Oakfield and Northfield Parks.

AGREED: Members' are happy with the current Terms of Letting and no changes are required to be made to it.

d) Sport Facilities & Pitch Fees

Members considered the Football Pitch Hire Fees and facilities for the 2020/21 financial year.

<u>Description</u>	<u>Description</u>	<u>2020/21 Season</u>
Northfield Park Senior Pitch Hire		£250.00 Per Team £0.00 - Charity
Oakfield Park Junior Pitch Hire & Changing Rooms (C & D)	Wigston Youth	Pitch 1 = £325.00 Pitch 2 = £325.00
Oakfield Park Pitch & Changing Rooms (A & B)	Blaby Bullets	Zone A = £300.00 Zone B = £300.00
Community Room	All Teams	Offer the use of the Community Room on match days free of charge for 1 year only. There are approx. 15 Sundays per

		season – 9.45am – 1.30pm
Metal Store (With Electric)	Per Team	Offer the use of the Metal Store free of charge for 1 year only
Pre-Season Friendly/Cup Games (Plus VAT – Only 2 games allowed per team)		£30.00
Individual Booking (Per Game + VAT)		£30.00
Own Team		£40.00
Outside Team		£55.00

RESOLVED: Continuing teams will receive 50% off the pitch fees for 2020/21 due to the Covid-19 pandemic. New teams will pay the full pitch fees.

EC.515

16. TO CONSIDER THE COUNCIL'S ASSETS REGISTER

All members considered the Estates & Community committee asset register.

AGREED: As this is a working document the manager has authority to make any amendments required during the year and submit it to the council's insurance company when necessary.

EC.516

17. CORRESPONDENCE RECEIVED AFTER ISSUE OF AGENDA

None received.

EC.517

18. CHAIRMAN'S TIME.

Thank you for bearing with me on my first meeting.

MEETING CLOSED: 7:55PM