

BLABY PARISH COUNCIL
MEETING OF THE ESTATES & COMMUNITY COMMITTEE
Held at Blaby Civic Centre, 22-24 Leicester Road, Blaby at 7.00pm on
Tuesday, 28th January 2020

PRESENT: Mrs S Skeemer (Chairman),
Mr P Akroyd, Ms L Bolton, Mrs M Broomhead, Mr G Harding, Mr M Harbot, Mr P Muton,
Mr M Page, Mrs S McFadden, Mr M Wareham, Miss L Withers (Assistant Manager),
Mrs V Jepson (Manager) & 0 Parishioners.

EC.451 **1. APOLOGIES FOR ABSENCE**

Apologies for absence are received from Cllr Mr A Gullick the reason for which is approved.

EC.452 **2. TO RECEIVE MEMBERS DISCLOSURE OF INTERESTS & REQUESTS FOR DISPENSAIONS IN ACCORDANCE WITH THE CODE OF CONDUCT**

The following disclosures of interests were made:-

Mrs M Broomhead	Burial Rights	Personal
Mr G Harding	Burial Rights	Personal
Mr P Muton	Burial Rights & Hedges	Personal
Mrs S Skeemer	Burial Rights	Personal

EC.453 **3. TO RECEIVE MANAGERS REPORT**

Oakfield Park

RESOLVED: One of the roundabout seats has been damaged a replacement seat has been ordered from the manufacturers at a cost of £135.63 + VAT.

Summer Holiday Sports Club

£5,260 has been received from the National Community Lottery Fund, this money is for a free sports holiday club for primary school children in Blaby.

The free activity clubs will run from 9.30am – 3.30pm on the following dates: -

- Tuesday, 14th April – Friday, 17th April
- Monday, 20th July – Friday, 24th July
- Monday, 3rd August – Friday, 7th August

EC.454 **4. TO CONSIDER ENDERBY ROAD ALLOTMENTS**

a) Allotment Plot Markers

Allotment plot markers have been delivered and installed on each Plot. As previously agreed, tenants are to take full responsibility for their plot markers, and they should be kept clean and tidy at all times.

b) Allotment Rent & Vacant Plots

There are 3 outstanding rent payments, these tenants have been given a deadline of Tuesday, 28th January 2020 to pay.

There are 6 vacant allotment plots, a notice has been added to the shed advertising these vacancies.

c) Rules & Regulations

All allotment tenants who have paid their rent have signed and returned a copy of the rules and regulations.

The following has been added to the rules and regulations so any new tenants will have the added detail in their rules: -

Plot markers **MUST** always be visible. All plot markers are the property of Blaby Parish Council and in the event the plot marker is lost or damaged, it is the responsibility of the tenant to cover the cost of its replacement.

d) Inspection Sheet

All members have been issued with a copy of the proposed allotment inspection sheet. **AGREED:** The Parish Council will produce an additional inspection sheet for the overall upkeep of the allotments, such as the boundary hedge, car park and path.

e) The National Allotment Society Membership

The Parish Council have now joined the National Allotment Society who is the leading national organisation upholding the interests and rights of the allotment community across the UK.

f) Carpark

Issues were raised regarding the condition of the carpark and the flooding.

AGREED: The Assistant Manager will contact the Secretary of the Allotment Society to get an update on when the new container is to be installed. The Parish Council will then look at ways of improving the carpark surface.

AGREED: Add this item to a future agenda to discuss the best way to improve the carpark surface.

EC.455

**5. TO RECEIVE & CONSIDER SOCIAL EVENTS MEETING NOTES –
8TH JANUARY 2020**

All members have been issued with a copy of the social events meeting notes dated 8th January 2020.

To Consider Chosen Charity For 2020

The Bodie Hodges Foundation has been put forwards as the chosen charity for 2020.

AGREED: All members are happy to support The Bodie Hodges Foundation as the chosen charity for 2020.

To Consider Quotations for Wall Mounted Brackets

For the VE Day celebrations Blaby District Council have stated the wall brackets in the village would need to be stress tested as a requirement of their insurance policy before any flags can be erected. Having contacted our own insurance company, they have stated that this is not a requirement.

Quotations have been received for the cost to purchase new brackets, reinstallation and test certificate.

Quotation 1	Quotation 2
Re-install, test and certificate £80 per unit x 61 units No extra costs as they have their own cherry picker	M10- rawl expanding bolts £6.49 + VAT (5 pack) per unit x12 needed = £77.80 Chemical fixing compound £9.99 (£300ml) + VAT per unit x 6 needed = £59.94 Hire of a cherry picker = £500.00 Highway management = £485.00
Total = £4,880 + VAT	Total = £1,122.74 + Test Certificate - Approx. £1350.00 + 2 x staff to replaced bolts

QUOTATIONS FOR WALL BRACKET TESTS/CERTIFICATES

Quotation 1	Quotation 2
£20 per bracket 62 Brackets	Cost of November/December 2019 test
Total £1,240.00	Total £1,350.00

AGREED: Members will look for alternative and more cost-effective options for the stress testing and certificate.

EC.456

6. TO CONSIDER BLABY CLOCKS

As part of the VE Day Celebrations, it is agreed new and updated clocks will be installed at Forge Corner and Northfield Park to commemorate the day. This will be a mostly funded project with applications being submitted to Blaby District Council and Severn Trent Water Community Fund.

AGREED: Members wish for the Events Clerk to continue to seek funding for this project and arrange for the clocks to be purchased and installed in time for the VE Day celebrations which is being held on Saturday, 9th May 2020.

EC.457

7. TO REPORT UPDATE ON PLAYGROUND RENOVATIONS

New Multi Play Unit – Oakfield Park

Blaby District Councils Planning Obligation Monitoring group approved, in principle, the grant application of £17,733.00 (excl VAT) from the S.106 budget available of £21,789.53. The grant will be released on receipt of a valid invoice and confirmation works are complete. It is confirmed the new multiplay unit is due to be installed on Oakfield Park week commencing the 10th February 2020.

Renovation Works

The parks renovation works for Northfield, Oakfield & The Crescent are due to be carried out and completed during February & March 2020, the funds for these works will be taken from the EMR Parks & Maintenance (900/9041) for the play equipment and EMR – Parks Maintenance (900/9042) for the surfacing works.

EC.458

8. TO RECEIVE & REVIEW THE COUNCILS COMMUNITY RESILIENCE PLAN

All members have been issued with a copy of the Councils Community Resilience Plan.

Along with the plan is a map of Blaby which has been sectioned off giving the following members a section of Blaby which they will be responsible for as a first response.

- Graham Harding
- Paul Muton
- Stella McFadden
- Marcus Wareham
- Marian Broomhead
- Julie Bellm
- Sue Skeemer

AGREED: Members have arranged to meet on Tuesday, 4th February 2020 at 5:30pm to continue to develop the Community Resilience Plan.

EC.459

9. TO CONSIDER BLABY CEMETERY: -

a) Cemetery Rules & Regulations

All members have been issued with a copy of the latest cemetery rules & regulations.

AGREED: The cost of children's burial rights will be reduced to nil for parishioners and the cost will be halved for non-parishioners.

AGREED: The cost of the 'Upkeep of Grave' will be removed.

AGREED: Update the rules and regulations with these changes.

b) To Consider Cemetery No.6

The Parish Council have been advised to have Cemetery No.6 land flailed, ploughed and grass seed to be sowed, once the land has dried out. This will mean the land will only need to be mowed and kept tidy in the future.

AGREED: Members are happy for quotes to be sought for these works to be carried out.

c) Tree Planting Requests & Locations

At present, there are 5 people on the waiting list to plant a tree at the cemetery.

AGREED: Members do not wish to plant any more trees in the cemetery at this time.

d) Bench Requests & Locations

The Parish Council are having to refuse resident requests to place benches at the cemetery at the moment due to lack of space.

AGREED: Members agreed there is no more space in the Cemetery for benches at this time.

AGREED: Members will carry out a site visit of the cemetery in the springtime to reassess the situation and look at the condition of the turning circle. This will then be added to a future committee agenda for further consideration.

EC.460

10. TO CONSIDER HEDGES AROUND BLABY

a) The Crescent

The hedge at The Crescent play area was not cut during 2019 due to the new play equipment being installed. Ideally the top of the hedge needs to be flailed but on inspection the contractors have said they will have difficulty in doing this due to the height of the new play equipment and its location.

The approved contractor has said they will cut whatever is safely achievable and avoid vehicles/damage to the ground, as the ground is very wet it will be difficult getting any machinery on site before the nesting season ends.

It is hoped a cut will be completed as soon as possible and a further cut would be required after the nesting season ends around the end of August 2020

AGREED: In future the height of the hedge is to be brought down to approx. 6ft so it can be managed more efficiently.

b) Cemetery

Members have been issued with photographs of part of the cemetery hedge which requires some attention.

AGREED: An application is to be submitted to the Woodland Trust to receive a donation of 420 saplings.

c) Lutterworth Road Red Hedge

Members have been issued with photographs of the Red Hedge which runs along Lutterworth Road. The hedge is in a very poor condition.

AGREED: Members are happy for quotes to be sought for new hedges to be planted.

AGREED: Add this item to the next Estates and Community Committee agenda for further consideration.

d) Railing

It has been reported the railing between the hedge on Lutterworth Road is too close to the path and when cars are parked on the street lorries such as dustbin lorries cannot get past.

AGREED: Report this matter to Leicestershire County Council.

EC.461

11. TO CONSIDER COMMUNITY NOTICEBOARDS

a) Jelson Estate

At the last committee meeting it was reported that Leicestershire County Council had been contacted with regards to granting permission for us to erect a noticeboard on Winchester Road in the hedgerow, next to Barrowcliff Way.

Leicestershire County Council confirmed we wouldn't need permission from Highways but from Jelson, as they own the land. Jelson have confirmed the land is not owned by them.

RESOLVED: Members wish to purchase and install a noticeboard without prior agreement from either party.

b) Existing Noticeboards

The Perspex windows on the noticeboards situated on Western Drive and Winchester Road needs replacing along with many of the back boards due to their wear and tear.

AGREED: Prices to be sourced for the cost of replacement windows and backboards.

EC.462

13. TO CONSIDER FOOTBALL MATTERS

a) Viper's Rugby Football Club on Oakfield Park

Blaby Parish Council have been informed by Wigston Youth FC and Blaby Bullets FC that Vipers RFC have been using the football pitches on Oakfield Park without prior authorisation. Vipers RFC have been contacted and stated they would pay for one game; an invoice has been issued.

It has been suggested signage should be erected to let people know who is and isn't allowed to use the pitches.

AGREED: Members are happy for signs to be purchased and erected stating that only authorised teams are allowed on the pitches.

b) Bollards

Recently a vehicle was seen driving on to the grass at Oakfield Park causing damage to the park and football pitches. There is only one area where bollards are not currently installed, this is near to the community building.

AGREED: Members agreed to purchase posts and two drop down bollards for this area. Once installed, this should stop any unwanted vehicles driving onto the grassed area.

EC.463

14. TO CONSIDER GLASTONBLABY 2020

A request has been received for GlastonBlaby to be held once again on Northfield park on

Saturday, 25th July 2020.

AGREED: Members are happy for GlastonBlaby to take place on Northfield Park, free of charge but the Council will not be able to offer a donation this year.

EC.464 **15. CORRESPONDENCE: -**

a) Fields in Trust – Winter 2019

All members have been issued with a copy of the Fields in Trust, Autumn / Winter Newsletter.

EC.465 **16. CORRESPONDENCE RECEIVED AFTER ISSUE OF AGENDA**

a) National Federation of Cemetery Friends – Annual Subscription

The Councils 2020 membership subscription is due for renewal priced at £10.

RESOLVED: All members agreed to renew the subscription at a cost of £10.

b) To Consider Quotations for Honda Izy HRG466SK Replacement Lawn Mower

<u>Quotation 1</u>	<u>Quotation 2</u>	<u>Quotation 3</u>
£419.00 inc VAT	£439.00 inc VAT	£420.00 inc VAT

RESOLVED: Members wish to accept quotation number one at a cost of £419.00 including VAT.

EC.466 **17. CHAIRMAN'S TIME.**

Thank you all for attending.

MEETING CLOSED: 8:16PM