

**BLABY PARISH COUNCIL
MEETING OF THE ESTATES & COMMUNITY COMMITTEE
Virtual Zoom Meeting Held at 7.00pm on
Tuesday, 28th July 2020**

PRESENT: Mr Wareham (Chairman),
Mr P Akroyd, Ms L Bolton, Mr M Harbot, Mr P Muton, Mrs S McFadden, Mrs S Skeemer,
Miss L Withers (Assistant Manager), Mrs V Jepson (Manager) & 3 Parishioners.

EC.531 **1. APOLOGIES FOR ABSENCE**

Apologies for absence are received from Cllr Mrs M Broomhead the reason for which is approved.

EC.532 **2. TO RECEIVE MEMBERS DISCLOSURE OF INTERESTS & REQUESTS FOR DISPENSAIONS IN ACCORDANCE WITH THE CODE OF CONDUCT**

The following disclosures of interests were made: -

Mr P Muton	Burial Rights	Personal
Mrs S Skeemer	Burial Rights	Personal

EC.533 **3. TO REPORT UPDATE ON AGREED ACTIONS FROM THE LAST COMMITTEE MEETING**

EC.522 - TO CONSIDER ENDERBY ROAD ALLOTMENTS

a) **Gate – Padlock**

ACTION: Cllr Wareham does not believe that a padlock will be feasible at this time and no further action is to be taken.

EC.534 **4. MANAGER’S REPORT**

Fly Tipping

Members are informed about fly tipping on the Crescent Park. Blaby District Council are now handling the situation.

Latimer Close – Tree Complaint

A resident complaint was received regarding squirrels using the trees at Latimer Close to climb on the house roofs. A tree surgeon has since been out and cut back the tree branches in question.

AGREED: The ground staff will monitor this issue on a six-monthly basis.

Summer Holiday Sports Club

The Summer Holiday Sports Club did not go ahead in July due to Covid-19 pandemic. This will be reviewed again prior to the August Summer Holiday Sports Club.

EC.535 **5. TO CONSIDER ENDERBY ROAD ALLOTMENTS**

a) Inspections

The last allotment inspection saw 22 letters sent out.

Members considered when the next allotment inspection should take place.

AGREED: The next allotment inspection will be held at 9am on Saturday, 8th August and will be carried out by Cllr Mr Wareham, Cllr Mrs Broomhead, Cllr Mr P Akroyd, Cllr Mrs McFadden and Cllr Mrs Skeemer.

b) Plots

There are currently 4 parishioners and 16 non-parishioners on the allotment waiting list for an allotment plot.

c) Over Hanging Trees

The ground staff have addressed the overhanging tree problem at the allotments. One tree still needs to be cut but is unable to be at present due to a nesting pigeon. Another tree cannot be cut down due to potential damage to the resident's property.

AGREED: The ground staff will cut the tree back as soon as nesting season has finished.

d) Damaged Fence

A report has been received from an allotment tenant of a damaged fence due to anti-social behaviour. The tenant was advised to report this trespassing incident to the police.

AGREED: The ground staff will fix the damaged fence to help alleviate the problem.

e) Tenant Complaint

Members considered a complaint from an allotment tenant, stating that other allotment tenants had been on his plot and moved his property.

AGREED: Members agreed that allotment tenants need to work together to resolve issues and do not wish to take any further action.

EC.536 **6. TO CONSIDER THE COUNCIL'S PLAY AREAS & GYMS**

At the last full Council meeting, members considered and approved the Council's Risk Assessment for the re-opening of the play areas. Members felt that the Council could not implement all government guidelines, so it was agreed not to open the playgrounds at present.

Members considered if they wished for the Council to reopen the Parish play areas and outdoor gym.

AGREED: Members wish for the play areas to be reopened as of Wednesday, 29th July 2020 and signage provided by Blaby District Council will be displayed for users to use the play areas at their own risk.

EC.537 **7. TO CONSIDER CHRISTMAS 2020**

Members considered Christmas 2020 and if they wanted to go ahead with an event this year.

AGREED: Members agreed to possibly hold a low-key event this year due to Covid-19 and ask if the businesses wish to get involved. Members will discuss this further at the August Estates & Community committee meeting.

AGREED: The Manager will meet with Iceland to discuss a power source for the Christmas lights.

EC.538 **8. TO CONSIDER BLABY CEMETERY**

At the last Estates and Community committee meeting, all members were presented with a table of comparable burial and interment fees from other local parishes.

Members considered if they would like to change Blaby's fees to match other parishes.

Blaby Burial Fees:

Parishioner Exclusive Burial Rights - £200 - £250

Parishioner Interment Fee - £50 - £100

Parishioner Digging Fee (Cremation Only) - £50 - £100

Non-Parishioner Exclusive Burial Rights - £1,000 - £1,250

Non-Parishioner Interment Fee - £250 - £500

Non-Parishioner Digging Fee (Cremation Only) - £250 - £500

Blaby Memorial Fees:

Erect a Memorial - £50.00 – £75.00

Add a Second Inscription - £10.00 – £25.00

Replace a Memorial - £50.00 - £75.00

RESOLVED: Members agreed to increase the fees as per above amendments as of the 1st August 2020.

EC.539 **9. TO CONSIDER COMMUNITY SPACE – EKO JOE**

Members were issued with correspondence from Ekojoe, a zero waste company looking for some green space or an allotment that they can use as a permanent base for their business.

AGREED: The Manager, Assistant Manager and Cllr Mr P Akroyd will arrange a virtual meeting with Ekojoe to discuss their requirements further and report back at the next committee meeting on Tuesday, 22nd August 2020.

EC.540 **10. TO CONSIDER QUOTATIONS RECEIVED FOR REPLACEMENT PARK BENCHES**

Three benches on Oakfield Park have been damaged and members considered the following quotations to replace them.

Quotation 1	Quotation 2	Quotation 3
Handmade benches from reclaimed solid wood and treated.	Annick seat benches: £2025.00	Supply and install three benches.
Local company.	Installation: £750.00	
Parish Council to install.	Delivery: £101.25	
Delivery: £22.00		
£900.00 + VAT	£2,876.25 + VAT	£1,964.00 + VAT

RESOLVED: Accept quotation number one for the purchase of 3 x benches at a total cost of £900.00 + VAT.

EC.541 **11. TO CONSIDER HIGHWAYS & PARISH COMMUNITY FUND**

All members have been issued with correspondence received from Leicestershire County Council Highways regarding the Highways Parish & Community Fund.

AGREED: Members do not wish to submit an application.

EC.542 **12. TO CONSIDER THE CRESCENT HEDGE**

All members have been issued with correspondence received from a Parishioner regarding the condition of the hedge at the Crescent Play Area.

It is reported that Blaby District Council cut the hedge in February 2020 but were unable to complete the work due to not being able to get the machinery around the play equipment.

Our current grass cutting contractor has provided a quotation of £360.00 + VAT to carry out a full hedge cut.

RESOLVED: Members wish to accept the quotation of £360.00 + VAT to have The Crescent top and side hedge cut.

EC.543 **13. TO CONSIDER WINCHESTER ROAD NOTICEBOARD**

Members are informed that the consent forms for the new noticeboard have been received from Leicestershire County Council. The company who has supplied all the previous noticeboards has submitted a quotation priced at £1,756.00 + VAT for a new one but this was in November 2019.

RESOLVED: Members wish to purchase the new noticeboard for Winchester Road if the quoted price is still the same.

- EC.544 **14. TO CONSIDER QUOTATION FOR REPLACEMENT PLAY EQUIPMENT**
The ground staff reported that the Zipwire seat at Oakfield Park has been damaged. We have received a quotation from the supplier for a replacement seat priced at £287.28 + VAT.
RESOLVED: Accept the quotation of £287.28 + VAT for the replacement zipwire seat.
- EC.545 **15. TO CONSIDER 2020/21 FOOTBALL**
All members were issued with correspondence regarding the FA restarting ‘Grassroots Football’ on Saturday, 1st August 2020.

Members considered if they were happy for the football teams to start using the Parish Council parks for matches again.
AGREED: Members are happy for the football teams to restart their matches but must be responsible for their individual risk assessments and the proper sanitisation of any used inside space.
- EC.546 **16. TO CONSIDER THE ENDERBY FOOD BANK**
Members were issued with a report from Cllr Mrs Sue Skeemer with regards to Connect Blaby Together and the Parish Council working together with Enderby Food Bank.
AGREED: Members are happy to work with Connect Blaby Together to help Enderby Foodbank by using the Parish Council as a drop off point and a referral point for food donations.
RECOMMENDATION TO COUNCIL: Cllr Mrs Susan Skeemer, Vice-Chairman of Connect Blaby Together has proposed that the Parish Council donate a grant of £300.00 to the Enderby Food Bank to contribute to Connect Blaby Together’s donation of £200.00.
- EC.547 **17. CORRESPONDENCE RECEIVED AFTER ISSUE OF AGENDA - None.**
- EC.548 **18. CHAIRMAN’S TIME.**
Thank you all for attending and thank you to Vicki and Lauren for getting the meeting paperwork out to all councillors.

MEETING CLOSED: 8:11PM