

**BLABY PARISH COUNCIL  
MEETING OF THE ESTATES & COMMUNITY COMMITTEE  
Held at Blaby Civic Centre, 22-24 Leicester Road, Blaby at 7.00pm on  
Tuesday, 28<sup>th</sup> May 2019**

**PRESENT:** Mrs S Skeemer (Chairman),  
Mr P Akroyd, Mrs M Broomhead, Mr Harding, Mr Harbot, Mr Muton, Mr M Sheikh,  
Mrs V Jepson (Manager), Mrs S Talbot (Admin) & 4 x Parishioners.

EC.381            **1. ELECTION OF CHAIRMAN FOR THE COMING YEAR**  
**RESOLVED:** Cllr Mrs S Skeemer is elected Chairman of the Estates & Community  
committee for 2019/20.

EC.382            **2. ELECTION OF VICE-CHAIRMAN FOR THE COMING YEAR**  
**RESOLVED:** Cllr Mr P Muton is elected Vice-Chairman of the Estates & Community  
committee for 2019/20.

EC.383            **3. APOLOGIES FOR ABSENCE**  
Apologies for absence are received from Cllr Ms L Bolton and Cllr Mrs S McFadden the  
reasons for which are approved.

EC.384            **4. TO RECEIVE MEMBERS DISCLOSURE OF INTERESTS & REQUESTS FOR  
DISPENSATIONS IN ACCORDANCE WITH THE CODE OF CONDUCT**

The following disclosures of interests were made:-

Mrs M Broomhead	Burial Rights	Personal
Mr G Harding	Burial Rights	Personal
Mr P Muton	Burial Rights	Personal
Mrs S Skeemer	Burial Rights	Personal

EC.385            **5. TO CONSIDER ENDERBY ROAD ALLOTMENTS**

**a) Blaby & District Allotments & Gardens Society**

Minutes

All members have been issued with a copy of the allotment society minutes from their  
meeting held on the 25<sup>th</sup> February 2019.

Shipping Container Update

The Allotment Society are in the process of purchasing a used shipping container, the  
organisation selling the container has been contacted to ascertain if they have an up to  
date estimated availability date.

The Allotment Society was initially told it would be available sometime in the spring of this  
year. However, as things stand at present, it is unlikely to be available this year.

**b) Blaby Community Allotment**

Letter

All members have been issued with a letter from the Secretary of the Blaby & District Allotments & Garden society with regards to the Blaby Community Allotment and a letter from the Local Area Coordinator, Blaby answering some of the questions the allotment society have raised in their letter.

Funding

The Local Area Coordinator, Blaby is looking at funding options for the Community Allotment, she has enquired if the Parish Council would be happy to hold any funding the Blaby Community Allotment may receive.

**RESOLVED:** Blaby Parish Council are happy to hold funds for the Blaby Community Allotments in their current bank account, any funds received for the Blaby Community Allotments will be set aside in an earmarked reserve account.

**c) Assets of Community Value**

Our Asset of Community Value for the Allotments is due to expire in June 2019 as it only lasts for 5 years. A new application has been submitted to Blaby District Council and we are awaiting their decision.

**d) Car Park Improvements**

This item has been added to the agenda as per the last Estates & Community committee meeting where it was reported the Parish Council is not eligible to apply for S106 funding for allotment car park improvements.

**AGREED:** Add car park improvements to a future agenda once the container has been delivered and installed.

**e) Purchase of Land**

Members of the allotment society asked if Section 106 money could be used to purchase the allotment land.

**AGREED:** Discuss the purchase of the allotment land at the next Estates & Community committee meeting.

**f) Noticeboard**

Members of the allotment society would like the Parish Council to consider purchasing and installing a noticeboard at the allotments.

**AGREED:** Add this item to the next Estates & Community committee agenda for further consideration.

EC.386

**6. TO CONSIDER BLABY SUMMER FUNDAY**

This year’s summer fun day is being held on Saturday, 29<sup>th</sup> June from 12 noon – 5pm.

Bar

Members considered the following bar quotations:-

QUOTATION 1	QUOTATION 2
£400 up front to cover costs and expenses	£250 deposit refundable provided the minimum spend is met
No minimum spend	Minimum Spend = £1,100
Disposable glassware	Plastic glassware
Includes tables and chairs	Includes Tables and chairs
20% revenue share	5% revenue share if the minimum spend is met
<b>TOTAL £400 upfront 20% revenue share</b>	<b>FREE- £250 refundable deposit 5 % revenue share</b>

**RESOLVED:-** Accept quotation number 2 for this year’s bar.

Ring the Bell

Test your strength which is a staffed event.

**RESOLVED:** Book test your strength for this year’s summer fun day.

Food

The usual burger organisation is unable to attend but we have managed to reserve a fish & chip van which also sells burgers.

Café

It was previously agreed that we would do a café again this year selling hot & cold drinks, cakes and scones but due to the manpower it is not possible.

**AGREED:** Book Awesome Coffee to stand who will also bring along a selection of cakes, muffins, chocolates, sweets, and crisps.

Dog Show

Huncote Animal Aid will put on a dog show this year as Leicester Sighthounds are unable to attend.

Volunteers

Members were issued with a volunteer’s job list.

**AGREED:** Add this item to the June full council agenda for further consideration.

EC.387      **7. TO REPORT UPDATE ON INDEPENDENT PLAYGROUND INSPECTION REPORTS**

At the January Estates & Community committee meeting members were issued with a copy of the independent playgroup inspection reports for the following Council owned recreational grounds:

- Northfield Park
- Oakfield Park
- The Crescent
- Scouting Way

At this meeting members felt the report was very informative and there were no high risk items to be concerned about.

Members have been issued with a revised document which points out larger items which need to be considered for replacement or repair along with some quotations for consideration.

**AGREED:** Add this item to the June full council agenda to arrange a site meeting date to visit all parks and consider what repairs or replacements are required.

EC.388      **8. TO CONSIDER BLABY DISTRICT COUNCILS COMMUNITY GRANTS PROGRAMME**

Blaby District Council's Funding and Awards Officer has written to the Council to make us aware that the details for their Community Grants programme for 2019/20, including this year's deadlines, are now available.

**AGREED:** Once the parks site visit has taken place, look at the Blaby District Council community grant application form.

EC.389      **9. TO CONSIDER WELFORD ROAD – PARKING ENQUIRY**

At the Annual Village meeting held on the 7<sup>th</sup> May a parishioner enquired about the access to resident's homes along Welford Road as recently an emergency vehicle was unable to gain access to a resident's property due to the wooden railings on the grass verge.

**AGREED:** The resident is to write to Leicestershire County Council Highways, Cllr Mr G Welsh and Cllr Mrs M Broomhead with concerns about the vehicular access on Welford Road.

**AGREED:** Correspondence is to be copied to Blaby Parish Council for information only.

EC.390            **10. TO CONSIDER VOLUNTEER LITTER PICKING DATE**

Blaby District Council has received funding from Central Government for community-based work. The funding has been used to set up a volunteer litter picker's scheme.

60 litter picking kits have been ordered, 1 kit is enough for a 10-person group. The kits contain high vis, gloves, pickers, bags, guidance form on what to do and what not to do.

**AGREED:** Contact Blaby District Council to request 1 volunteers litter picker's pack.

**AGREED:** When a litter picking event is arranged, we are to take photographs of the volunteers and the rubbish they collect so it can be used for publicity / promotion.

**AGREED:** Add this item to the June full Council agenda to consider a date for the litter picking event.

EC.391            **11. TO CONSIDER BLABY CEMETERY**

At the last council meeting members were informed what work has already been completed at the Victorian Burial Ground: -

- Hedge laying of the existing hedge and planting of whips in the gaps within the hedge
- Planting of Autumn Bulbs, Spring bulbs are to be purchased and planted later in the year (September / October)
- Owl Box has been installed in a tree

**AGREED:** The ground staff is to trim the Victorian Burial Ground to make it look tidy.

**AGREED:** Members of the Parish Council are to arrange a meeting date to help clear the Victorian Burial Ground.

**AGREED:** Add this item to the next Estates and Community committee agenda for further consideration and to consider if a working party should be set up.

Helping the Community

Members have been issued with an email from Workstuff UK who have seen the work we have done at the Victorian Burial ground and would like to offer some help. They have offered to supply the Parish Council with some small equipment to assist with the great work the volunteers are doing.

**AGREED:** Blaby Parish Council is to write to Workstuff UK and thank them for their kind offer and ask for some gloves, knee pads & small hand hold tools.

EC.392            **12. TO CONSIDER HERITAGE PROJECT**

Members have been issued with an email from Blaby District Council's Partnership & Community Development Officer with regards to their proposed heritage project for Bouskell Park and applying for a National Lottery Heritage Grant, they would also like to know if they have the support of the Parish Council.

**AGREED:** Blaby Parish Council are very happy to support this great project and would be able to offer the Civic Centre as a meeting venue if required and publication of the project could be included in the Blaby Topic.

EC.393 **13. TO CONSIDER VE DAY 75 – 10<sup>TH</sup> MAY 2020**

Members have been issued with correspondence from the VE Day 75 where celebrations are already being planned for the 75th Anniversary from the 8th - 10th May 2020.

This anniversary provides the perfect opportunity for local communities to pay ‘tribute’ to those at home and abroad that gave so much to ensure we all enjoy the freedom we have today.

**AGREED:** Add this item to the next Blaby Town Centre partnership meeting agenda for further consideration between Blaby Parish Council, Blaby District Council and the local businesses.

EC.394 **14. TO CONSIDER FORGE CORNER CLOCK CORRESPONDENCE**

A revised quotation has been received from the manufacturer of the Millennium clock which is situated on the forge corner wall.

**AGREED:** Members feel that as we have just spent over £500 on the clock and it wasn’t fixed properly they don’t wish to take any further action at the moment.

**AGREED:** Add this item to the next Blaby Town Centre partnership meeting agenda for further consideration between Blaby Parish Council, Blaby District Council and the local businesses, where it is suggested a new clock could be considered to celebrate VE Day.

EC.395 **15. TO CONSIDER 2019/20 FOOTBALL:-**

**a) Pitch Hire Applications**

**2019/20 FOOTBALL SEASON**

All Members have been issued with a list of those teams who wish to apply for a football pitch for the coming season.

**AGREED:** The following pitch allocations are approved:-

<b>Oakfield Park</b>	
Team 1 – Wigston Youth	Team 2 – Blaby Bullets
<b>Northfield Park</b>	
Team 1 – F C Tumar	Team 1 - Sands United FC Leicester

**b) Hire Agreement – Terms of Letting**

Members considered the ‘Terms of Letting – Playing Fields’ hire agreement for Oakfield and Northfield Parks.

**AGREED:** No changes are to be made to the Terms of Letting agreement document.

**c) Sport Facilities & Pitch Fees**

Members considered the Football Pitch Hire Fee's and facilities for the 2019/20 financial year.

<u>Description</u>	<u>Description</u>	<u>2018/19 Season</u>	<u>2019/20 Season</u>
<b>Northfield Park Senior Pitch Hire</b>	<b>Sands United FC Leicester (Charity)</b>	£250.00 Per Team	£0.00 - Charity
<b>Oakfield Park Junior Pitch Hire &amp; Changing Rooms (C &amp; D)</b>	<b>Wigston Youth</b>	Pitch 1 = £325.00 Pitch 2 = £325.00	Pitch 1 = £325.00 Pitch 2 = £325.00
<b>Oakfield Park Pitch &amp; Changing Rooms (A &amp; B)</b>	<b>Blaby Bullets</b>	Zone A = £300.00 Zone B = £300.00	Zone A = £300.00 Zone B = £300.00
<b>Community Room</b>	<b>All Teams</b>	As recognition that the Oakfield Park football teams did not have their facilities to use last year, they are offered the use of the Community Room on match days free of charge for 1 year only.  There are approx. 15 Sundays per season – 9.45am – 1.30pm	No change
<b>Metal Store (With Electric)</b>	<b>Per Team</b>	As recognition that the Oakfield Park football teams did not have their facilities to use last year, they are offered the use of the Metal Store free of charge for 1 year only	No change

<b>Pre-Season Friendly/Cup Games (Plus VAT – Only 2 games allowed per team)</b>		£30.00 No change to last year's fees	£30.00
<b>Individual Booking (Per Game + VAT)</b>		£30.00 No change to last year's fees	£30.00
<b><u>Out of Season Matches + VAT</u></b>			
<b>Own Team</b>		£40.00 No change to last year's fees	£40.00
<b>Outside Team</b>		£55.00 No change to last year's fees	£55.00

**RESOLVED:** No changes are required to the sport facilities and pitch fees.

EC.396

**16. TO CONSIDER THE COUNCILS ASSET REGISTER**

All members considered the Estates & Community committee asset register.

**AGREED:** As this is a working document the manager has authority to make any amendments required during the year and submit it to the council's insurance company when necessary.

EC.397

**17. TO REPORT UPDATE ON GLASTONBLABY 2019**

Glastonblaby update:-

- Risk assessment has been received
- Terms of letting has been received
- Invoice for £300 donation from Blaby Parish Council has been received and will be paid in June 2019
- No events licence has been received as yet

EC.398

**18. CORRESPONDENCE:**

**a) Services to Commemorate the 75<sup>th</sup> Anniversary of D-Day – Thursday, 6<sup>th</sup> June**

There is a service being held at Leicester Cathedral on Thursday, 6<sup>th</sup> June 2019 which will be attended by the Lord-Lieutenant, the Lord Mayor, the Chairman of the County Council and other civic dignitaries.

**AGREED:** Cllr Mrs M Broomhead and Cllr Mrs S Skeemer are to attend this Service on behalf of the Parish Council.



**B) Fields in Trust – Annual General Meeting – Noted.**

EC.399            **19. CORRESPONDENCE RECEIVED AFTER ISSUE OF AGENDA**

**a) Motorbikes on the Park**

It has been reported lots of youths are riding around Oakfield Park on motorbikes, this is very upsetting for people using the park.

**AGREED:** Erect 'No Motorbike' posters at Oakfield Park.

**AGREED:** Members are advised to call the police on 101 to report any motorbikes on the park.

EC.400            **CHAIRMAN'S TIME**

Thank you all for attending and for electing me as Chairman for another year and I'd like to welcome Cllr Mr Muton as Vice-Chairman.

**MEETING CLOSED: 8.25PM**