



Serving the community

# Blaby Parish Council

## **GENERAL POLICY NO.21**

### **CEMETERY WORKING PARTY RISK ASSESSMENT POLICY**

1. Risk Trips or falls
1. Remedial actions
  - (a) Wear suitable footwear, heavy shoes or boots.
  - (b) No climbing or use of steps or ladders
  - (c) Avoid overgrown areas wherever possible, or until route has been cleared.
2. Risk Cuts or grazes
2. Remedial actions
  - (a) Wear clothing which covers arms and legs and which is made from materials which will resist brambles, nettles etc.
  - (b) Wear gloves at all times to protect hands.
  - (c) Only use gardening tools which users are familiar with and which is safe and which been properly maintained.
  - (d) Always avoid contact with blades and other sharp equipment.
3. Risk Power tools
3. Remedial Actions
  - (a) Only use tools which are provided and which you have been trained to use.
  - (b) Always wear protective equipment as specified for the equipment
  - (c) All electrical equipment must be regularly PAT tested.
4. Risk Minor Injuries
4. Remedial Actions
  - (a) Properly equipped First Aid Kit to be available.
5. Risk Lifting and carrying
5. Remedial Actions
  - (a) Do not lift any heavy loads, or anything which could potentially injure arms, hands, backs etc.
  - (b) When lifting bend knees and keep back straight, but only light items, if in doubt seek advice.
  - (c) Ensure rubbish sacks are not overfilled and when carrying ensure thorns, or sharp twigs are not protruding from sacks.
6. Risk Any other potentially hazardous activity
6. Remedial Actions
  - (a) Seek advice from Parish Council Staff or a Parish Councillor before carrying out any activity which you consider could be hazardous or which you are unclear how to carry out safely
  - (b) A member of Parish Council Staff or a Parish Councillor will be present on site at all times when work is being carried out.