

MEETING OF THE STAFF, POLICY & FINANCE COMMITTEE
Virtual Zoom Meeting held at
7.00pm on Tuesday, 16th June 2020

PRESENT: Mr A Gullick (Chairman),

Ms J Bellm, Mrs M Broomhead, Mr G Harding, Mrs S Skeemer, Miss M Small, Mr M Wareham, Miss L Withers (Assistant Manager) & Mrs V Jepson (Manager).

S/P.293 1. ELECTION OF CHAIRMAN FOR THE COMING YEAR

Cllr Mr A Gullick has been nominated for Chairman of the Staff, Policy & Finance committee for the 2020/21 term.

RESOLVED: Cllr Mr A Gullick is elected Chairman of the Staff, Policy & Finance committee for 2020/21.

S/P.294 2. ELECTION OF VICE-CHAIRMAN FOR THE COMING YEAR

Cllr Mr G Harding has been nominated for Vice-Chairman of the Staff, Policy & Finance committee for the 2020/21 term.

RESOLVED: Cllr Mr G Harding is elected Vice-Chairman of the Staff, Policy & Finance committee for 2020/21.

S/P.295 3. APOLOGIES FOR ABSENCE

No apologies received.

S/P.296 4. TO RECEIVE MEMBERS DISCLOSURES OF INTEREST & REQUESTS FOR DISPENSATIONS IN ACCORDANCE WITH THE CODE OF CONDUCT – None.

S/P.297 5. STAFFING MATTERS

RESOLVED: Standing Order No.24 is to be invoked. That under Section 100a (4) and Sch.12A of the Local Government Act, 1972, the public be excluded from the meeting for the following items on the grounds that the items involve the likely disclosure of exempt or confidential information. (Confidential Report BPC56).

a) To Report Update on Full Time Grounds Person / Handy Person

Our full time groundsman joined the Parish Council on Monday, 23rd March 2020.

A review meeting has been carried out and the report is noted.

Cllr Mrs Broomhead complimented how very polite and pleasant all 3 groundstaff are.

AGREED: Convey this compliment to all the groundstaff.

b) Events / Funding Clerk

Members have been issued with a report which is noted.

c) Work Load – Events / Funding Clerk

Members have been issued with a report which is noted.

AGREED: A zoom meeting is to be arranged between the manager, the Chair & Vice-Chair of the Staff, Policy & Finance committee to discuss the events workload.

RESOLVED: Standing Order No.24 is to be revoked.

S/P.298 6. TO CONSIDER DISPOSAL OF SERVER

Members considered the disposal of the old server. The Council's IT company can wipe all hard drives for a cost of £280.00 + VAT. These will be stored for 3 months after transfer.

RESOLVED: Accept the quotation received to dispose of the Council's old server priced at £280.00 + VAT.

S/P.299 7. TO CONSIDER PHOTOCOPIER SERVICE AGREEMENT COST

Members considered the Photocopier Service Agreement Cost for the office. To keep the current photocopier will reduce the quarterly cost from £205.00 + VAT to £125.00 + VAT per quarter and the company will exchange it for a comparable machine should the need arise.

RESOLVED: Accept the reduced quarterly rate of £125.00 + VAT from September 2020 for a 2-year period.

S/P.300 8. TO CONSIDER RISK ASSESSMENT FOR THE RE-OPENING OF THE CIVIC CENTRE

All members have been issued with a proposed Re-opening of the Civic Centre Risk Assessment for their consideration.

AGREED: Cllr Mr A Gullick is to investigate the mandatory use of facial coverings.

AGREED: Add this item to the next Full Council agenda for approval.

S/P.301 9. TO REPORT UPDATE FROM THE LAST STAFF, POLICY & FINANCE COMMITTEE MEETING AGREED ACTIONS

S/P.281 – To Consider Room Hire

ACTION: No room bookings are being taken at present.

Existing Tenants

ACTION: This item is currently being discussed monthly at the full council meetings.

S/P.283 – To Consider Coronavirus – Advice & Information

ACTION: The staff have been working through Covid-19, taking into account the social distance requirements.

De Carle Physiotherapy

ACTION: De Carle Physiotherapy adhered to Blaby Parish Council requirements whilst Working in the building.

S/P.290 To Consider Grant Applications

The Turner Foundation

ACTION: No accounts have yet been received.

S/P.302 10. CORRESPONDENCE RECEIVED AFTER ISSUE OF AGENDA: FOR INFORMATION ONLY

a) Local Government Association Model Member Code of Conduct

Members have been issued with correspondence from NALC regarding their new Model Code of Conduct and their Councils Code of Conduct.

AGREED: Members are happy to accept the proposed new Model Code of Conduct.

b) Coronavirus & The Future of Local Government

All members were issued with correspondence from LRALC regarding a Labour consultation on how Covid-19 has impacted local government and the services it offers. (councils want and need them), creation of new local councils, and onward devolution.

AGREED: Members do not wish to submit their views on this document.

S/P.303 11. CHAIRMAN'S TIME

Thank you all for voting me and I am really looking forward to working with you all.

MEETING CLOSED: 7.32PM