



Serving the community

# Blaby Parish Council

Manager: Mrs V Jepson

Blaby Civic Centre, 22-24 Leicester Road, Blaby, Leicester LE8 4GQ

Tel: 0116 2784728 Mobile: 07572 123492

E-mail: [clerk@blabyparishcouncil.org](mailto:clerk@blabyparishcouncil.org)

[www.leicestershireparishcouncils.org/blabyparish](http://www.leicestershireparishcouncils.org/blabyparish) - Follow us on Twitter & Facebook

There will be a **MEETING OF THE STAFF/POLICY & FINANCE COMMITTEE** at Blaby Civic Centre, 22-24 Leicester Road on Tuesday, 2<sup>nd</sup> August 2016 at 7:00 pm.

## AGENDA

1. **Apologies for Absence.**
2. **To Receive Members Disclosures of Interest & Requests for Dispensations in Accordance with the Code of Conduct.**
3. **To Consider Staffing Matters:-**
  - a) Events /Admin Clerk.
  - b) Blaby Civic Centre – Caretaker & Office Cleaner.
  - c) To Consider Additional Hours of Work & Pay.
4. **To Consider Salary Banding Scales.**
5. **To Consider & Review Annual Staff Appraisals.**
6. **To Consider Employees Pay and Condition of Working.**
7. **To Consider Audio Equipment Quotation.**
8. **To Consider Lift Service Agreement Quotations.**
9. **To Consider PAT Testing Quotations.**
10. **To Consider Quotations Received:-**
  - a) Civic Centre Kitchen Roof.
  - b) Decorating.
  - c) Front Bay - Wall Re-Render.
11. **To Report Update on Civic Centre Meeting Rooms.**
12. **To Report Update on the Councils Website.**
13. **To Consider Council General & Employment Policies.**
14. **To Consider Council Insurance Renewal Fee.**
15. **To Consider the Assets Register.**
16. **To Consider Grant Application:-**
  - a) Blaby & Glen Parva Community Service.
17. **Correspondence Received After Issue of Agenda: For Information Only.**
18. **Chairman's Time.**

*Members of the Public are welcome to attend the meeting and speak at the Invitation of the Chairman.*

Mrs V Jepson

Manager to Blaby Parish Council

28<sup>th</sup> July 2016