



Serving the community

Blaby Parish Council

Manager: Mrs V Jepson

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There will be a **MEETING OF THE STAFF, POLICY & FINANCE COMMITTEE**
in the Acorn Room at Blaby Civic Centre, 22-24 Leicester Road on
Tuesday, 3rd December 2019 at 7:00 pm.

AGENDA

1. **Apologies for Absence.**
2. **To Receive Members Disclosures of Interest & Requests for Dispensations in Accordance with the Code of Conduct.**
3. **Election of Vice-Chairman.**
4. **Staffing Matters.**
5. **Staff Training.**
6. **To Consider Electrical Works Quotations Received.**
7. **To Report Update on the Councils Insurance Company.**
8. **To Consider Correspondence for Lift - Alarm/Phone Line Connection.**
9. **To Consider Accounts & Cemetery Support & Maintenance Fees.**
10. **To Review the Council's Level of Insurance – Fidelity Guarantee.**
11. **To Consider Risk Management.**
12. **To Review the Effectiveness of the System of Internal Audit.**
13. **To Review & Consider Council Policies.**
14. **To Consider 2020/21 Budgetary Requirements & Possible New Projects.**
15. **To Consider Subscriptions.**
16. **To Consider Grant Applications:-**
 - a) Marie Curie Donation.
17. **Correspondence Received After Issue of Agenda: For Information Only.**
18. **Chairman's Time.**
Members of the Public are welcome to attend the meeting and speak at the Invitation of the Chairman.

Mrs V Jepson

Manager to Blaby Parish Council, 28th November 2019