



Serving the community

Blaby Parish Council

Manager: Mrs V Jepson

Blaby Civic Centre, 22-24 Leicester Road, Blaby, Leicester LE8 4GQ

Tel: 0116 2784728 Mobile: 07572 123492

E-mail: manager@blabyparishcouncil.org

www.blabyparishcouncil.org

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There will be a **MEETING OF THE STAFF, POLICY & FINANCE COMMITTEE**
in the Acorn Room at Blaby Civic Centre, 22-24 Leicester Road on
Tuesday, 6th November 2018 at 7:00 pm.

AGENDA

1. **Apologies for Absence.**
2. **To Receive Members Disclosures of Interest & Requests for Dispensations in Accordance with the Code of Conduct.**
3. **To Consider Job Evaluation Quotations.**
4. **To Consider Christmas Working Hours.**
5. **To Consider LCC Snow Warden Scheme.**
6. **To Review the Council's Level of Insurance – Fidelity Guarantee.**
7. **To Receive & Consider:-**
 - a) **Health & Safety Policy**
 - b) **Health & Safety Handbook**
 - c) **Environmental Policy Statement**
 - d) **Health & Safety Policy Statement**
 - e) **H & S - Year 1 Visit Report**
 - f) **General Policies**
 - g) **Employment Policies**
 - h) **Powers / Functions Delegated to Committees**
 - i) **Code of Conduct**
 - j) **Financial Regulations**
8. **To Consider Remote Access Memory Module (RAMM) Quotation.**
9. **To Consider Website SSL Certificate.**
10. **To Receive & Consider Lift Service Report.**
11. **To Consider Electrical Installation (EICR) Quotations Received.**
12. **To Consider Risk Management.**
13. **To Review the Effectiveness of the System of Internal Audit.**
14. **To Consider 2019/20 Budgetary Requirements & Possible New Projects.**
15. **Correspondence Received After Issue of Agenda: For Information Only.**
16. **Chairman's Time.**

Members of the Public are welcome to attend the meeting and speak at the Invitation of the Chairman.

Mrs V Jepson

Manager to Blaby Parish Council, 1st November 2018