

BLABY PARISH COUNCIL
MEETING OF THE PARISH COUNCIL
To be held in the Oakfield Room, Blaby Civic Centre
at 7.30pm on Tuesday, 11th October 2022

PRESENT: Mrs S Skeemer (Chairman),
Ms L Bolton, Mrs M Broomhead, Ms M Grant, Mr G Harding, Mrs S McFadden,
Mr M Wareham, Mrs S Clifton (Deputy Manager) & Mrs V Jepson (Manager).

1532 **1. APOLOGIES FOR ABSENCE – None.**

1533 **2. TO RECEIVE MEMBERS DISCLOSURES OF INTEREST & REQUESTS FOR DISPENSATIONS IN ACCORDANCE WITH THE CODE OF CONDUCT**

Mrs M Broomhead	Burial Rights	Personal
Mr G Harding	Burial Rights	Personal
Mrs S Skeemer	Burial Rights	Personal

1534 **3. MINUTES**

a) To Receive, Approve & Sign the Minutes of the Meeting held on the 27th September 2022.

The minutes of the meeting held on the 27th September 2022, were considered for accuracy and agreed to be a true record. Proposed by Cllr. Mr Wareham, seconded by Cllr. Mrs Broomhead and passed unanimously.

RESOLVED: The Chairman signed the minutes of the 27th September, as approved, as a true and correct record.

b) To Receive & Adopt Committee Minutes held during September & October 2022:-

All Members have been issued with a copy of the following committee minutes:-

- **Planning Committee minutes of the 27th September 2022**

The minutes of the Planning committee meeting held on 27th September 2022 were considered for accuracy and agreed to be a true record by members of the Planning committee. Proposed by Cllr. Mrs McFadden, seconded by Cllr. Mr Wareham and passed unanimously.

- **Estates & Community Committee minutes of the 4th October 2022**

The minutes of the Estates & Community committee meeting held on 4th October 2022 were considered for accuracy and agreed to be a true record by members of the Estates & Community committee. Proposed by Cllr. Ms Bolton, seconded by Cllr. Mr Wareham and passed unanimously.

1535 **4. FOR DECISION**

a) To Consider Deputy Managers – Society of Local Council Clerk Membership

Members considered the Deputy Manager joining the Society of Local Council Clerks (SLCC) membership which is priced at £270.00 per year.

RESOLVED: The Deputy Manager is to be enrolled into the Society of Local Council Clerks (SLCC) at a fee of £270.00.

RESOLVED: The Deputy Manager is to attend quarterly clerks' meetings, training seminars and conferences along with the Manager.

b) To Consider Civic Centre Loler Lift Quotations

All members have been issued with the 2022 Loler inspection quotations as follows: -

Quotation 1	Quotation 2	Quotation 3
2 x Loler passenger lift inspections per year	2 x Loler passenger lift inspections per year	2 x Loler passenger lift Inspections per year
£320.00 + VAT	£299.00 + VAT	£284.51 + VAT

RESOLVED: Accept quotation number 3 for the Loler inspection priced at £284.51 + VAT.

c) To Consider Structure of Council & Committee Meetings

Members had a lengthy discussion regarding the structure of meetings and felt that some clarification should be sourced especially when voting matters are taking place.

AGREED: The Manager & Cllr Mr Harding are to meet during October to consider the contents of the Councils Standing Orders.

AGREED: Add Standing Orders to the next Staff, Policy & Finance committee agenda for members consideration.

d) To Report Update on the Christmas Light Switch on Event

Additional volunteers are required for the road closure for this year's Christmas light switch on event:

Road Closure

AGREED: Cllr Mr Harding & Mrs Fairbrother are to help from 10am – 12noon.

AGREED: Cllr Mr Harding & Mrs Fairbrother are to help from 12noon – 2pm.

Social Media Quotations

Quotations are being sourced for the Christmas light switch on social media campaign.

RESOLVED: The manager is given delegated powers to appoint a social media company for this year's Christmas light switch on event.

Resident Letters

Letters are to be sent to residents of the flats informing them of the road closure.

Installation Date

The themed Christmas lighting displays and the Christmas Tree will be installed around the 8th November and the icicle lights will be erected around the centre of the village at the end of October.

1536 **5. FOR INFORMATION**

a) Cheque Rota.

RESOLVED: Cheques are to be signed at the end of the Council session by Cllr Mrs Skeemer & Cllr Mr Wareham.

b) To Report Update on the Councils Bank Charges

Members have been issued with a summary of the Councils Business Current Account charges for the period between the 31st August 2022 – 29th September 2022.

These charges will be deducted from the councils current account on the 29th September 2022.

Total of Activity Charges = £1.00

Fee for maintain the account = £8.00

Total to be deducted = £9.00

Total charges from the 31st August 2022 – 29th September 2022 = £9.00

c) Written Reports of Representatives/District Councillors & County Councillors - None.

d) Parishioners Time - None.

1537 **6. AUTHORISATION OF THE COUNCIL'S ACCOUNT**

All members have been issued with a copy of the October accounts.

ACCOUNTS AUTHORISED AT PREVIOUS MEETINGS

Blaby District Council	£464.21	Hire of Bins – 2022 Summer Funday.
Legal & General – Hymans Robertson	£883.11	Ill Health Liability Insurance - 2022
Royal British Legion Poppy Appeal	£40.00	2 x Poppy Wreaths - (S.137).
NBB Recycled Furniture	£768.00	2 x Cemetery Bench Nixon & Charleston
TIE	£36.00	Memorial Plaque - Cann
The Play Inspection Company Ltd	£350.16	Annual Playground Inspections
Information Commissioner's Office	£40.00	Data Protection Registration Renewal.
Sign Here	£399.00	Vehicle Graphics & re-draw logos fitted
Leicester Event Medical Ltd	£129.60	First Responders x2 Light Switch on
Sign Here	£69.88	Oakfield Park Gym Equipment Sign
Falon Nameplates Limited	£27.25	Replacement Allotment Sign - 9E

ACCOUNTS PAID UNDER STANDING ORDER 13C

Blaby District Council	£536.00	October 2022 Rates – BCC – Ground Floor
Blaby District Council	£55.00	October 2022 Rates – Server Room
Blaby District Council	£284.00	October 2022 Rates – Cemetery
Blaby District Council	£86.00	October 2022 Rates – Oakfield Park
Blaby District Council	£154.00	October 2022 Rates – Oakfield Room

ACCOUNTS RECOMMENDED FOR PAYMENT

Dulux Decorator Centre	£81.44	Paint - Parks
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COMMERCIAL CARD

The Range	£15.46	Assorted Items
Screwfix	£24.19	Security Chain – Oakfield Park Barrier
Amazon	£83.66	2 X security poles Oakfield Park
Toolstataion	£149.94	Ground staff 3 pairs safety work boots
Screwfix	£44.99	CISA pad lock Oakfield Barrier
Co-Op	£86.00	Fuel – Vehicle
Cherry Lane	£57.99	Plants – Cemetery

DIRECT DEBITS/STANDING ORDER/BACS

Agilico 14/08/22 -15/09/22 photocopier billing	£88.10
PKJ Littlejohn LLP - External Auditors Fee 2021/22.	£1,200.00
Cooler Aid – Yearly Rental 09/10/2022	£264.96
Lakul Communications – IT Support – 1 st October 2022	£168.00
Inty Ltd – IT – 1 st October 2022	£56.38
Talk Talk – Line Rental & Fibre Business Broadband & Telephone (16.08.22 – 12.09.22)	£40.14
Oak Valley Security Systems – 2 x CCTV – The Crescent	£648.00
Southern Electric – Gas - Leicester Road – 01.09.2022 – 29.09.22	£35.10
Southern Electric – The Crescent – 02.09.2022 – 03.10.2022	£6.82
Southern Electric – Cemetery – 20.06.22 - 20.09.22	£74.86
Southern Electric – Oakfield Park – Elec – 03.02.2022 – 27.06.2022	£225.31
Southern Electric – Oakfield Park – Elec – 28.06.2022 – 10.09.2022	£197.03
Southern Electric – Northfield – Elec – 20.06.22 – 20.09.22	£58.20

RESOLVED: The October accounts are agreed to be a true record. Proposed by Cllr. Mrs Broomhead, seconded by Cllr. Mr Wareham and passed unanimously.

1538 **7. CORRESPONDENCE RECEIVED AFTER ISSUED OF AGENDA: FOR INFORMATION ONLY**

a) HMP Fosse Way Project

All members have been issued with a copy of the HMP Fosse Way Project October newsletter.

1539 **8. CHAIRMAN'S TIME**

Thank you all for attending.

MEETING CLOSED: 8.10PM