



# Application Form

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## Application Form

Application for Part-time Grounds maintenance operative

### Your details

Name:

Address:

Postcode:

Phone:

Email:

### Education and Training

Please give details:

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## Qualifications

Please give details:

## Employment History

Your current or most recent employer

Name of employer:

Address:

Postcode:

Job title:

Pay:

Length of time with employer:

Reason for leaving:

Duties:



## Previous Employers

Please tell us about other jobs you have done and about the skills you used or learned in those jobs.

## Supporting Statement

Please tell us why you applied for this job and why you think you are the best person for the job.



## Interview Arrangements and Availability

If you have a disability, please tell us if there are any reasonable adjustments we can make to help you in your application or with our recruitment process.

Are there any dates when you will not be available for interview?

When can you start working from?

## Right to Work in the UK

Do you need a work permit to work in the UK? Yes / No



## References

Please give the names and contact details of 2 people who we can ask to give you a reference. We may ask them before an employment offer is made. We will not ask your current employer until we get your permission.

### Referee 1

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### Referee 2

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## Declaration

I confirm that to the best of my knowledge the information I have provided on this form is correct and I accept that providing deliberately false information could result in my dismissal.

Name:

Signature:

Date:



**The roll for a part-time Grounds Maintenance Operative to work in small team of ground staff working within the Parish of Blaby.**

The roll will require an enthusiastic person who enjoys working outdoors to carry out manual work and general maintenance at our award-winning Green Flag Parks, Cemetery, Allotments & Open Spaces as well general maintenance within the Parish of Blaby and Blaby Civic Centre.

You will be the face of the Parish Council, undertaking a wide range of maintenance duties using various types of machinery, including grass/strimming/hedge cutting, litter picking, pruning, preparing internment of graves, as well as maintenance of the hanging baskets, working on the Council events, etc., Ideally you will have a good level of horticultural knowledge with experience of horticultural machinery and a full driving licence is required.

**Role of the senior Grounds Maintenance Operative:**

- Maintain the parks and Cemetery within Blaby Parish Council
- Conduct visual checks of play equipment and hard surfaces, reporting any damage through the relevant process
- Hedge cutting, pruning and maintenance of flower beds
- Understanding of equipment to enable service and maintenance
- Awareness of current Health and Safety legislations and good practice

**Skills and Personal Qualities**

- Ability to maintain the parish in general and council buildings to a high standard
- Good interpersonal skills (your job will involve dealing with the public whilst out in the parish)
- Ability to recognise and report significant issues to the Manger of the Council
- Ability to undertake repairs and building maintenance as directed
- Ability to work effectively and enthusiastically alone and as part of a small team
- Reliable and hard working
- Ability to operate and using equipment for maintenance purposes
- Evidence of success in completing general handyperson and carpentry tasks
- Ability to undertake risk assessments
- Willing to attend training for the job if necessary
- Any other tasks directed by the Parish Manger

*Essential*

Hold a Full UK driving licence.

Experience carrying out minor maintenance work.

Previous experience working in a similar role.

Prepared to work outside working hours if required to do so.

*Desirable*

PA1 and PA6 pesticide application certificates.

Knowledge of Health & Safety requirements

Willing to attending training courses if required.